

HARDIN COUNTY UTILITY PERMIT APPLICATION



Updated:
12/27/2022

Office Use Only
Utility Permit # _____

- | | |
|---|--|
| <input type="checkbox"/> Underground | <input type="checkbox"/> Aerial |
| <input type="checkbox"/> Permanent Installation | <input type="checkbox"/> Temporary Installation |
| <input type="checkbox"/> Public Utility | <input type="checkbox"/> Private Utility (\$10,000 Application Fee) |

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities and other infrastructure. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name _____

Address _____

City _____ State _____ Zip _____

Email _____

Contact Person _____ Phone _____

Location & Description of Work _____

Work must be commenced within 120 calendar days of date of issuance of the permit. If construction has not commenced within the 120 calendar days, the permit is no longer valid and must be resubmitted.

1. LOCATION PLAN

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed utilities lines and other infrastructure on the secondary road system and include a description of the proposed installation.

2. WRITTEN NOTICE

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

3. INSPECTION

The County Engineer may provide a full-time inspector during the installation of all utilities lines and other infrastructure to ensure compliance with this permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

4. INSPECTION FEES

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

5. REQUIREMENTS

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
- B. Depth (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:

Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		
- C. The minimum height requirements for utilities lines and other infrastructure crossing above the roadway shall be twenty-two (22) feet at the highest point in the roadway. All other overhead wires shall comply with the applicable National Safety Code for vertical clearances.
- D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate utilities lines and other infrastructure and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utilities lines and other infrastructure.
- E. All tile line locations shall be marked with references located in the ROW line.
- F. No underground utilities lines and other infrastructure shall cross over a crossroad drainage structure without approval from the County Engineer.
- G. Residents along the project route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
- H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
 - I. All damaged areas within the ROW shall be repaired and restored to at least its former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
 - J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
 - K. All trenches, excavations, and other areas that are knifed shall be properly tamped.
 - L. All utilities lines and other infrastructure shall be located between the bottom of the backslope and the road shoulder, unless otherwise approved by the County Engineer prior to installation.
- M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utilities line and other infrastructure.

6. NON-CONFORMING WORK

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

7. COUNTY INFRACTION

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

8. HOLD HARMLESS

The applicant shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

9. PERMIT REQUIRED

No applicant shall install any utilities lines and other infrastructure unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

10. RELOCATION

The applicant shall, at any time subsequent to installation of utilities lines and other infrastructure, at the applicant's own expense, relocate or remove such utilities lines and other infrastructure as may become necessary to conform to new grades, alignment, or widening of ROW resulting from maintenance or construction operations for highway improvements.

11. APPLICATION FEE

An application fee in the amount of \$10,000 is due at the time of filing the application. This fee shall apply to infrastructure entering or crossing, whether upon, beneath, or suspended above, any county property or right-of-way. The fee shall not apply to public utilities as defined by Iowa Code 476.1(3) (2022); and shall not apply to infrastructure that is owned by adjacent landowners. The term "landowner" shall not include lienholders, tenants, easement holder, person or agents with power-of-attorney.

By signing below, the applicant agrees to having read the requirements of said permit.

Date: _____ Representing: _____

Applicant Signature

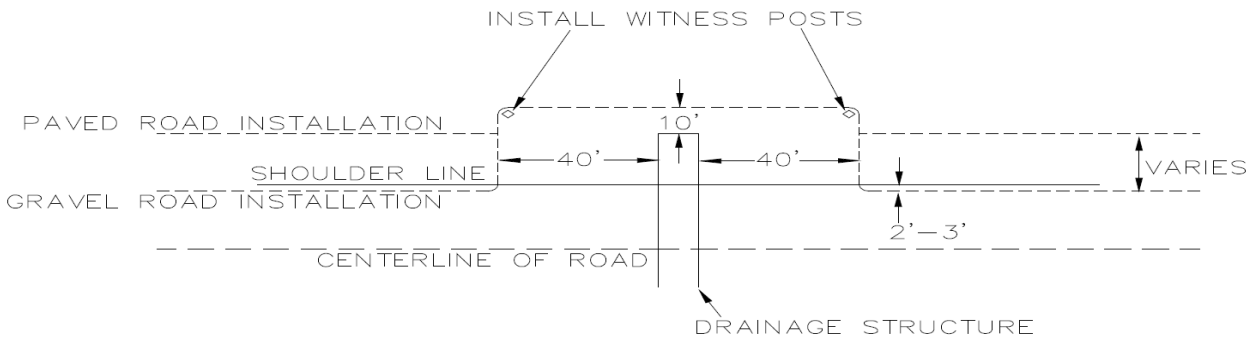
RECOMMENDED FOR APPROVAL:

Date: _____
_____ COUNTY ENGINEER

APPROVAL:

Date: _____
_____ CHAIR, BOARD OF SUPERVISORS

NON-BORED INSTALLATION DETAIL



BORED INSTALLATION DETAIL

