

REGULAR DRAINAGE MEETING

October 31, 2019

2:45 PM

10/31/2019 - Minutes

1. Open Meeting

Hardin County Board of Trustees Chairperson, Renee McClellan opened the meeting. Also present were Trustee Lance Granzow, Trustee BJ Hoffman; Darrell Meyer, Hardin County Attorney; Denise Smith, Drainage Clerk.

2. Approve Agenda

McClellan moved. Hoffman seconded to approve the agenda as presented. All ayes. Motion Carried.

3. Discuss W/ Possible Action - Open Ditch Spraying Notice To Contractor's

Smith asked Darrell Meyer, County Attorney, for clarification on language similar to: "Preference will be given to in-county contractors when bids are similar in cost, materials, and scope of work". Smith had asked Meyer to review the proposed language and see if there were any changes he would recommend. Meyer has no problem with proposed language. McClellan asked if we needed to define a percentage. Granzow stated he did not want a defined percentage. Hoffman concurred that he did not want to lock us into language with a percentage, and that any bid questions could be discussed in a meeting.

Smith noted that bid language in Iowa Drainage Code is directed towards lowest responsible bidder on drainage repairs/new construction projects and not geared toward Open Ditch Spraying. Granzow stated he is not sure we need to put it out to bid, Hoffman asked if it is under \$50,000 are we required to put it to bid. Smith stated previous 2013 total contract was \$77,000 over a three year period. Hoffman asked when publications needs to go out and what cost is to publish. Smith stated bid notice needs to be published 2 consecutive weeks prior to bid due date, and she can find out publication costs.

Granzow stated anything under \$50,000 does not need to be bid and this cost is split between districts, and this is maintenance that will be billed to each individual district. Meyer states Code language is for construction and agrees with Granzow that spraying is not construction. Hoffman stated after reviewing work done by Honeycreek (Seward's company) that he has no problem awarding it to them. McClellan asked which other contractors have inquired about the bid. Smith stated Joe Harrah of Wright County has inquired and B & W of Kossuth County has inquired as well. Granzow noted that last bid cycle, we awarded to the higher bidder, B&W, because B&W's bills had always come in less than the quote, and that B&W needs to submit his invoices for this bid cycle.

Hoffman stated we should stop all payments until we receive proof of work completed. Smith stated that we have less than \$1,000 in invoices from 2016. McClellan asked why would a contractor hold bills if the work is completed. Granzow asked how would we verify after the first frost that B&W even sprayed it. Hoffman asked if we could reach out to Seward and Harrah for an estimate. McClellan stated she does not want to say to Seward just spray and not know what the cost would be in the end. Granzow stated in previous years, we had not requested additional quotes, other than the one received from Harrah last year, it had just automatically rolled to B&W, we gave Harrah a chance as he was more local to the Big 4.

Granzow directed Smith to reach out to B&W and request spraying logs for current bid cycle.

Hoffman motioned to request a quote from Seward and if it is considerably more than last cycle's quote we can put it out to official bid. Granzow seconded. All ayes. Motion carried.

4. Other Business

5. Adjourn Meeting

Motion to adjourn by Hoffman, seconded by Granzow. All ayes. Motion carried.