

# REGULAR DRAINAGE MEETING

11/28/2018 - Minutes

1. Open Meeting

Hardin County Board of Supervisor Chairman, BJ Hoffman, opened the meeting. Also present were Supervisors, Lance Granzow and Renee McClellan; Hardin County Attorney, Darrell Meyer; Contractor, Jacob Handsaker with Hands On Excavating; Lee Gallentine with Clapsaddle-Garber Associates (CGA); Drainage Clerk, Tina Schlemme.

2. Approve Agenda

McClellan moved, Hoffman seconded to approve the agenda as presented. All ayes. Motion carried.

3. Approve Minutes

McClellan moved, Hoffman seconded to approve the minutes of the November 14, 2018 regular drainage meeting. All ayes. Motion carried.

4. Approve Claims For Payment

McClellan moved, Hoffman seconded to approve the claims for payment with pay date of Friday, November 30, 2018. All ayes. Motion carried.

DD H-S 3-58 Assessments 2018	Story County Auditor	\$ 943.90
DD H-H 1-103 ASSESSMENTS 2018	Hamilton Co Auditor	\$ 781.00
DD H-F 4-53 ASSESSMENTS 2017	Franklin Co Auditor	\$ 6.00
DD 22 ENG SVCS 9/15-10/20/18	Clapsaddle-Garber Assoc	\$ 660.00
DD 55-3 LAT 9A WO 29 ENG FEES	Clapsaddle-Garber Assoc	\$ 544.65
DD 136 WO 146 POSTAGE	Hardin County Auditor	\$ 7.98
DD 25 CANCEL CONTRACT BONDING COSTS	Farm Tile Pro LC	\$5,336.00
DD 52 Legal Advice for filing petition	The Davis Brown Law Firm	\$ 57.00
DD 148 WO 211 Repair	R D Customs LLC	\$ 967.00

5. DD 41, 77, 123, 128, 143 & Big 4 Main - Approve Change Order #2

Hoffman stated there were concerns with Hands On completing some municipal projects and not working on the contracted drainage projects to meet the deadline. Handsaker replied that due to the weather, they were only able to work on the municipal projects because they were rock surfaces. They completed the streets and waterway drainage projects but did not get the excavator work done due to wet soil conditions. He added that they were hoping to get it done yet this winter or early spring. McClellan moved, Hoffman seconded to approve Change Order #2 for a time extension from November 30, 2018 to May 1, 2019. All ayes. Motion carried.

6. DD 48 - Approve Work Order Request #237

McClellan moved, Granzow seconded to approve Work Order Request #237 for an outlet problem in section 23-88-21. CGA is to investigate and report back. All ayes. Motion carried.

7. DD 21 - Approve Work Order Request #239 For Reclassification

McClellan moved, Granzow seconded to approve Work Order Request #239 for a reclassification to result as discussed at the June 13, 2018 regular drainage meeting. All ayes. Motion carried.

8. DD 9 - Discuss, With Possible Action, Updates To Work Order #229

Gallentine presented a few problems discovered: 1) Trees in the RR right of way with some water flow on the south track crossing of the main tile. 2) A sinkhole in/near RR right of way with fiber optic warning tape in hole. Tile 1/2-3/4 full of dirt and rock and no water flow on the north track crossing of the main tile. 3) A sinkhole in field with tile 1/4-1/2 full of dirt and sand and some water flow on the main tile east of tracks. A couple options were discussed, both being over \$50,000. McClellan moved, Granzow seconded for CGA to

prepare an engineer's report. All ayes. Motion carried.

9. Discuss, With Possible Action, Drainage Clerk Position

Much discussion was had regarding changing the drainage clerk position to a full-time position under the Board of Supervisors. Meyer submitted Code of Iowa sections pertaining to drainage clerk position. After many ideas were discussed, the Trustees agreed for Meyer to draft an agreement between the Auditor and the Board. The position will begin January 1, 2019 and the clerk will then track all time spent on drainage districts, which will be assessed to the districts annually based off of the calendar year. The current budget will be used for January 1, 2019 to June 30, 2019 and then 100% of the salary will be taken out of a new line item under the Board from the general fund and will be reimbursed when assessments are collected (first collecting in 2020). The Trustees understood that the salary would not be 100% reimbursed due to general administrative duties.

10. Other Business

DD 55-3 Lat 12 - Schlemme updated the Trustees that the Notice of Repair Across Railroad Right-of-Way was mailed to the UPRR on September 27, 2018, giving them 30 days notice. Granzow moved, McClellan seconded to perform the additional actions recommended of removing the trees within 50 feet of the tile, root cleaning and jetting the lateral tile and televising the lateral to verify the condition, as shown in the Repair Summary for Work Order #201. All ayes. Motion carried.

11. Adjourn Meeting

Granzow moved, McClellan seconded to adjourn the meeting. All ayes. Motion carried.