

HARDIN COUNTY BOARD OF SUPERVISORS
MINUTES – June 24, 2024
MONDAY– 9:00 A.M.
HARDIN COUNTY COURTHOUSE LARGE CONFERENCE ROOM

The Hardin County Board of Supervisors held their regular meeting at 9:00 AM on June 24, 2024, at the Hardin County Courthouse Large Conference Room in Eldora, Iowa.

Board members in attendance were Lance Granzow and Renee McClellan. Also attending: Ann Larson, Taylor Roll, Jolene Pieters, Deb Crosser, Lori Kadner, Machel Eichmeier, Thomas Craighton, Steve Pence, Elaine Loring, Jim Brown, Mona Bleeker, and Pauline Lloyd.

McClellan moved and Granzow seconded the motion to approve the agenda. All Ayes. Motion carried.

McClellan moved and Granzow seconded the motion to approve the minutes of June 17, 2024. All Ayes. Motion carried.

McClellan moved and Granzow seconded the motion to approve claims for payment for June 24, 2024. All Ayes. Motion carried.

At 9:02 a.m. the Public Hearing for the FY2023/2024 Budget Amendment was opened. There were no public comments. McClellan moved and Granzow seconded to close the public hearing for the appropriations for the budget amendment. All Ayes. Motion carried. The Public Hearing was closed at 9:06 a.m.

McClellan moved and Granzow seconded the motion to approve Resolution 2024-18 Application for Funding from the State Recreational Trails Program for Rivers Edge Trail. Roll Call Vote: “Ayes” Granzow and McClellan. “Nays” None. Motion carried. Resolution No. 2024-18 is hereby adopted as follows:

A RESOLUTION AUTHORIZING HARDIN COUNTY’S SUBMITTAL OF AN APPLICATION FOR FUNDING FROM THE STATE RECREATIONAL TRAILS PROGRAM TO THE DEPARTMENT OF TRANSPORTATION (DOT) FOR THE FUNDING OF THE IOWA RIVER’S EDGE TRAIL

Whereas, the Hardin County Board of Supervisors is a valid and functioning entity of Hardin County; and

Whereas, the State Recreational Trails Program provides funding at the state level to local jurisdictions for the development of eligible projects; and

Whereas, the program is administered by the Iowa Department of Transportation which prioritizes and ranks all project applications; and

NOW, THEREFORE, BE IT RESOLVED BY THE HARDIN COUNTY BOARD OF SUPERVISORS THAT:

1. Hardin County Board of Supervisors supports and approves the application made for State Recreational Trails Funds. “\$150k of ARPA funds and construction engineering support.”

2. Hardin County Board of Supervisors hereby commits to the Iowa Department of Transportation to secure local match as required by the State Recreational Trails Program funding.
3. Hardin County Board of Supervisors hereby commits to accepting and maintaining these improvements for a minimum of twenty (20) years following the completion.
4. The Hardin County Board of Supervisors is hereby authorized to approve and execute the application and award agreement on behalf of Hardin County Board of Supervisors.

McClellan moved and Granzow seconded the motion to approve Resolution 2024-19 Application for Salaries for FY 2024/2025. Roll Call Vote: “Ayes” Granzow and McClellan. “Nays” None. Motion carried. Resolution No. 2024-19 is hereby adopted as follows:

Department	Employee	FY	
		2023/24	FY 2024/25
Board of Supervisors	Lance Granzow	44,933.00	46,281.00
	Reneé McClellan	44,933.00	46,281.00
	William Hoffman	44,933.00	46,281.00
Drainage	Ann Larson	25.00	25.75
Auditor	Jolene Pieters	77,840.40	80,175.61
	Brooke Muldoon	21.50	22.15
	Melissa Bernends	20.00	20.60
	Chandra Kyte	25.63	26.40
Treasurer	Machel Eichmeier	76,462.00	78,756.00
	**Deanna Vaux	60,755.00	62,578.00
	**Jessica Wright	53,721.00	55,333.00
	Kristi Hofmeister	22.85	23.54
	**Sherry Simons	53,018.00	54,609.00
	Lindsay Mathis	19.50	20.00
	Melissa Harvey	20.00	20.60
	Attorney	Darrell Meyer	108,748.00
	Clifford Cory	59,455.50	61,243.00
	Brett Schilling	92,430.00	92,430.00
	Renee Springston	16.50	17.00
	Sandra Gavagan	15.00	15.50
Sheriff	David McDaniel	116,095.00	124,221.65
	Civil Deputy		
	Mindy Gehrke	24.16	24.88
	Administrative Assistant		
	Paula Schutt	19.64	20.23

	Deputies		
	Jeffrey Brenneman	33.77	35.63
	Christain Copper	32.19	33.96
	James D. Holmes	98,680.75	105,588.40
	Drake Baade	30.05	31.70
	Sean McKnight	30.95	32.65
	Kourtney Nachazel	34.34	36.23
	William Raum	34.34	36.23
	Tyler Swenson	30.95	32.65
	Part-Time Deputies		
	Communications/Dispatch		
	Alissa Aronson	23.30	24.00
	Sara Robinson	56,638.40	58,344.00
	Colin Chinery	22.36	23.03
	Part-Time Communications		
	Kassidy Havens	21.03	21.66
	Brandi Lawrence	21.03	21.66
	Heather Stacey	21.03	21.66
	Kitchen		
	Cindy Gillmore	20.35	20.96
	Brenda Blome	16.00	16.48
	Lacie Jenkins	16.00	16.48
	Mariah Klimesh	16.00	16.48
	Miranda Klimesh	16.00	16.48
	Jail Administration		
	Nicholas Whitmore	92,876.00	99,377.32
	Collections		
	Karla Gear	23.86	24.58
	Correctional Officers		
	Ryan Buseman	32.17	33.14
	Benjamin Brandow	25.70	26.47
	Deonce Cuchinberry	21.16	21.79
	Jeffrey Folkerts	23.78	24.49
	Caleb Graham	21.16	21.79
	Brittany Gronewold	21.16	21.79
	Michael Krienert	21.16	21.79
	Rebecca Maifeld	23.71	24.42
	Deb Mesch	24.89	25.64
	Leland Mosch	22.32	22.99
	Steve Recker	23.84	24.56

	Harli Schutt	25.70	26.47
	Part-Time Correctional Officers		
	Aaron Cronk	21.16	21.79
	Eric Eugenio	21.16	21.79
	Spencer Larson	21.16	21.79
	Michael McConnell Sr	21.16	21.79
	Makayla Nolte	21.16	21.79
	Alan Rondeau	21.16	21.79
	Reid Shaffer	21.16	21.79
	Colter Steins	21.16	21.79
	Matron & Attendant	9.00	9.27
Recorder	Lori Kadner	74,327.00	76,557.00
	**Cheryl Lawrence	61,283.00	63,121.00
	Laura Isenhower (Part-Time)	15.50	16.00
Assessor	****Connie Mesch**	88,066.00	105,000.00
	****Denise Smith	25.00	26.00
	****Steve Pence (Part-Time)	20.00	21.00
IT	Matthew Jones	84,000.00	87,241.00
	Michael Pearce	32.31	33.27
Econ Development	Deb Crosser	75,000.00	75,000.00
Engineer	∞Taylor Roll	135,000.00	141,915.00
	Joseph Donald	74,000.00	80,485.00
	Lori Kohart	21.15	23.84
	Mark Oliver	67,414.00	74,612.00
	Greg Ringena	79,580.00	86,881.00
	Josh Benson	23.95	27.24
	Lucas Burton	24.70	27.39
	Aden Butler	23.75	27.19
	Chad Cearly	24.78	28.10
	Keith Crosser	25.00	27.52
	Brandon Dilley	23.90	26.44
	Marty Eide	25.18	28.65
	Blake Forgy	23.15	26.35
	Glendon Granzow	24.89	27.54
	Jacob Grownveld	22.75	25.25
	Scott Hackney	24.78	27.43
	Shane Holdgrafer	25.12	27.46
	Damion Homeister	22.85	26.45
	Landon Janes	24.90	28.00
	Andrew Jeske	24.51	27.60

	Carter Lawrence	22.75	25.20
	Jason Leverton	25.08	28.48
	Miroslav Moore	23.40	26.34
	Mitchell Mosch	26.75	29.59
	Dan Nelson	24.11	27.55
	Clint Reents	25.23	27.75
	Shane Schossow	27.00	29.85
	Kasey Simons	23.10	26.80
	Ryan Stupp	24.75	27.65
	Johnathan Tjarks	24.75	27.23
	Shawn Toomsen	24.38	28.25
	Mark Whipple	23.35	26.44
	Carroll Adams (part-time)	20.00	23.16
	Aaron Klein (seasonal)	14.50	14.50
	Eleanor Martin (seasonal)	14.50	14.50
Veteran's Affairs	****Janetta Buck	22.75	23.43
General Services	Janetta Buck	22.75	23.43
Conservation	****Wesley Wiese	69,704.00	71,795.12
	Craig Boomgarden	57,929.00	59,666.87
	Christopher Barber	62,279.00	62,279.00
	Davis Horton	47,010.00	48,570.00
	Joshua Gaffey	20.67	21.63
	Nick Stavroplus	20.44	21.15
	Samantha Lupkes	18.00	18.00
	Martin Steiner (seasonal)	17.00	17.00
	Tate Miller (seasonal)	15.00	15.00
	Duane Wubbena (seasonal)	14.00	14.00
Environmental Health	Jessica Sheridan	28.68	29.54
Roadside Vegetation	Justin Goedken	23.50	27.90
	Paul Martin	24.60	28.11
	Greg Heikens (part-time)	20.00	20.50
County Office Bldg	David Corcoran	63,462.50	65,356.59
	Jordan Strait	23.25	23.95
Mental Health Serv	Mary Swartz	31.50	32.45
Emergency Mangt	McKenzie Burton	24.04	24.76
	****Thomas Craighton	72,000.00	74,160.00

3% Union Contract ends 6-30-26

per Union Contract

on hire anniversary

	Anniv Date	before Anniv	after Anniv
36.70	9/2/2024	74,110.40	76,333.71
34.98	5/27/2025	70,636.80	72,755.90
32.65	7/18/2024	65,936.00	67,914.08
33.63	3/21/2025	67,912.00	69,949.36
37.32	11/15/2024	75,358.40	77,619.15
37.32	1/8/2025	75,358.40	77,619.15
33.63	10/21/2024	67,912.00	69,949.36

****Set by board or commission other than Board of Supervisors

** Deputies - set by department heads

∞ Contract approved bi-annually for fiscal year basis.

Approved by the Hardin County Board of Supervisors

Rate to take effect on the payroll of July 5, 2024, for salary employees.

Rate to take effect on the payroll of July 19, 2024, for hourly employees.

Pay period June 29-July 12

McClellan moved and Granzow seconded the motion to approve Resolution 2024-20 Cancellation of Outstanding Warrants 2022-2023 Fiscal Year Roll Call Vote: “Ayes” Granzow and McClellan. “Nays” None. Motion carried. Resolution No. 2024-20 is hereby adopted as follows:

RESOLUTION NO. 2024-20

CANCELLATION OF OUTSTANDING WARRANTS

2022/2023 FISCAL YEAR

WHEREAS, The Board of Supervisors, pursuant to Section 33 I.554(7), Code of Iowa, warrants outstanding for more than one year shall be cancelled by the Auditor and the amounts of the warrants shall be credited to the fund upon which the warrants were drawn.

NOW THEREFORE, be it resolved by the Board of Supervisors of Hardin County, Iowa, the County Auditor is authorized to cancel the following warrants which are outstanding for more than one year:

000I General Fund:

#89672	09/30/2022	Pebworth Homes, LLC	\$ 400.00
#90570	02/06/2023	Zach Gray	\$ 200.00
#90590	02/13/2023	GECRB/AMAZON	\$ 155.56
#91323	06/12/2023	Next Level Building Supply	\$ 38.41

0002 General Supplemental Fund:			
#89563	09/14/2022	Jason D Fults	\$ 3.19
#89557	09/14/2022	Haydon Rhoades	\$ 5.29
0003 Pioneer Cemetery			
#91323	06/12/2023	Next Level Building Supply	\$5,669.31
0020 Secondary Road Fund:			
#91264	06/05/2023	John Deere Financial	\$ 122.01

BE IT FURTHER RESOLVED, the amounts of the above cancelled warrants shall be credited to the fund upon which the warrants were drawn,

McClellan moved and Granzow seconded the motion to approve Resolution 2024-21 Advance Issuance of Payments for 2024/2025 Fiscal Year. Roll Call Vote: “Ayes” Granzow and McClellan. “Nays” None. Motion carried. Resolution No. 2024-21 is hereby adopted as follows:

RESOLUTION NO. 2024-21

ADVANCE ISSUANCE OF PAYMENTS RESOLUTION
2024/2025 FISCAL YEAR

WHEREAS, The Board of Supervisors, pursuant to Section 331.506 (3) (a and b), Code of Iowa may authorize the County Auditor to issue payment when said Board is not in session for the following purposes:

1. Fixed charges including but not limited to, freight, express, postage, water, light and telephone service or contracted services, after a bill is filed with the auditor.
2. Salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Hardin County, Iowa, the County Auditor is authorized to issue payments for the aforementioned when said Board is not in session during Fiscal Year 2024/2025.

BE IT FURTHER RESOLVED, all bills paid under provisions of Section 331.506 (3) (a and b), Code of Iowa, shall be submitted to the board for review and approval at its next meeting following the payment. The action of the board shall be recorded in the minutes of the board.

McClellan moved and Granzow seconded the motion to approve Resolution 2024-22 Appropriations for 2024/2025 Fiscal Year. Roll Call Vote: “Ayes” Granzow and McClellan. “Nays” None. Motion carried. Resolution No. 2024-22 is hereby adopted as follows:

APPROPRIATIONS RESOLUTION
2024/2025 FISCAL YEAR

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2024, in accordance with Section 331.434, Subsection 6, Code of Iowa,

NOW, THEREFORE, be it resolved by the Board of Supervisors of Hardin County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund effective July 1, 2024.

Section 3. In accordance with Section 331.437, Code of Iowa, no department, or officer shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2024/2025 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to applicable departments and officers monthly during the 2024/2025 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2025.

The appropriations schedule is as follows:

DEPARTMENT	100%	85%
	APPROPRIATION	APPROPRIATION
Board of Supervisors	\$	1,539,707.00
Auditor	\$	356,875.90
Treasurer	\$	502,385.70
Attorney	\$	405,104.05
Sheriff	\$	4,772,619.95
Recorder	\$	210,451.50
Economic Development	\$	209,352.45
County Engineer	\$	9,694,080.00

Veterans' Affairs	\$	108,159.10
Conservation	\$	2,382,387.65
IRVM	\$	249,475.00
General Services – Courthouse	\$	778,744.50
General Services–Miscellaneous	\$	68,238.00
General Services–County Office Building	\$	33,651.50
SUBTOTAL	\$	21,311,232.30

Iowa River Trail	\$	100,000.00
Information Technology	\$	691,535.00
Health Board	\$	404,485.00
General Assistance	\$	79,030.00
Clerk of Court	\$	88,000.00
Pioneer Cemetery	\$	28,000.00
DHS	\$	13,712.00
Mental Health	\$	104,224.00
Chemical Dependency	\$	3,975.00
Insurance	\$	867,392.00
Non-departmental	\$	940,342.00
Debt Service	\$	1,790,985.00
SUBTOTAL	\$	5,111,680.00

Non-County Funds/Commissions		
**Assessor	\$	464,611.00
**E911	\$	276,100.00
**Emergency Management	\$	317,985.00
SUBTOTAL	\$	1,058,696.00

TOTAL	\$	27,481,608.30
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McClellan moved and Granzow seconded the motion to approve Resolution 2024-23 Inter-Fund Operating Transfers for 2024/2025 Fiscal Year. Roll Call Vote: “Ayes” Granzow and McClellan. “Nays” None. Motion carried. Resolution No. 2024-23 is hereby adopted as follows:

**RESOLUTION FOR INTER-FUND OPERATING TRANSFERS
2024/2025 FISCAL YEAR**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic Fund to the Capital Projects Fund and Secondary Road Fund; and from the Rural Services Basic Fund to the Secondary Road Fund during the 2024/2025 fiscal budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW, THEREFORE, be it resolved by the Board of Supervisors of Hardin County; Iowa as follows:

Section 1. The total maximum transfers from the General Basic Fund to Secondary Road Fund shall not exceed \$188,749; and the total maximum transfer from Rural Services Basic Fund to the Secondary Road Fund shall not exceed the sum of \$2,247,436 for fiscal year beginning July 1, 2024.

Section 2. When notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic funds, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Basic Fund, respectively, multiplied by the ratio of said fund's total maximum transfer to the Secondary Road Fund, to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements and total livestock credit replacements.

Section 4. Notwithstanding the provisions of Sections 2 and 3 of this resolution, total transfers to the above-mentioned funds shall not exceed the amount specified in Section 1.

Section 5. Notwithstanding the provisions of Sections 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

McClellan moved and Granzow seconded the motion to approve Federal-Aid Agreement 1-24-HBPS-017 with the Iowa DOT Replacement on H Avenue over South Fork Iowa River All Ayes. Motion carried.

McClellan moved and Granzow seconded the motion to approve Updating Hardin County's Expired Maintenance Agreement with Eldora. All Ayes. Motion carried.

McClellan moved and Granzow seconded the motion to Approve Fireworks Permit for Hammarmeister for the date of July 03, 2024, at 20172 KK Ave in Iowa Falls. Discussion: Granzow stated that on the application it states no for emergency medical treatment. Granzow stated that they need to have a first aid kit there. McClellan stated to have Larson call and confirm that they will have medical treatment available. All Ayes. Motion carried.

McClellan moved and Granzow seconded the motion to approve the Amendment of the Effective Date for Reid Shaffer's change of Status in the Sheriff's Department to May 15, 2024. All Ayes. Motion carried.

McClellan moved and Granzow seconded the motion to approve the change of status in the Secondary Roads Department for the promotion of Clint Reents as a full-time Motor Grader Operator at an hourly rate of \$28.10, effective July 01, 2024. All Ayes. Motion carried.

McClellan moved and Granzow seconded the motion to approve the change of status in the Secondary Roads Department for the internal transfer of Brandon Dilley as a full-time Truck Driver at an hourly rate of \$26.44, effective July 01, 2024. All Ayes. Motion carried.

McClellan moved and Granzow seconded the motion to approve the change of status in the Sheriff's Department for the demotion of Kassidi Havens as a full-time Dispatcher to a part-time Dispatcher. at an hourly rate of \$21.66, effective July 01, 2024. All Ayes. Motion carried.

McClellan moved and Granzow seconded the motion to approve the change of status in the Sheriff's Department for the hiring of Devin Caquelin as a permanent part-time Correctional Officer at an hourly rate of \$21.16, effective June 05, 2024. All Ayes. Motion carried.

McClellan moved and Granzow seconded the motion to approve the change of status in the Sheriff's Department for the hiring of McCallaster Foley as a permanent part-time Correctional Officer at an hourly rate of \$21.16, effective June 05, 2024. All Ayes. Motion carried.

Other Business:

Granzow stated that the Board would be having a short meeting on Friday June 28, 2024; to finish the end of the year and then the Board Meetings would be moving to Wednesdays. Granzow stated that the Budget Amendment Resolution would need to be added to Friday's agenda.

Public Comments: Pauline Lloyd

Hoffman moved and McClellan seconded the motion to adjourn. All Ayes. Motion carried.

The meeting was adjourned at 9:22 a.m.

Lance Granzow, Chair or Vice-Chair
Board of Supervisors

Ann Larson
Executive Assistant to the Board of Supervisors