



**HARDIN COUNTY**  
Board of Supervisors

**Wednesday, June 17, 2020**

**NOTICE: Public attendance at public meetings is limited due to COVID-19 concerns and restrictions on public gatherings of no more than 10 people, as set forth by Governor Reynolds in her State of Public Health Emergency Disaster Proclamation. To access and participate in the meetings remotely, please call 641-939-8108 for meeting information.**

1. 9:00 A.M. Call To Order  
Courthouse Large Conference Room
2. Pledge Of Allegiance
3. Approval Of Agenda
4. Approval Of Minutes

Documents:

[06-09-2020 MINUTES.PDF](#)

[06-10-2020 MINUTES.PDF](#)

5. Approval Of Claims For Payment

Documents:

[VENDOR PUBLICATION REPORT 6-17-20.PDF](#)

6. Utility Permits & Secondary Roads Department

Documents:

[MOXIE SOLAR PERMIT APPLICATION UT-20-029.PDF](#)

7. Approval Of Joint Public Service Agreement With The City Of Whitten

Documents:

[WHITTEN FM AGREEMENT.PDF](#)

8. 9:02 A.M. Public Hearing On Amendment To Article XXIII Of Ordinance No. 29 As Modified By Board Of Supervisors

[VIEW AMENDMENT TO ARTICLE XXIII OF ORDINANCE NO. 29](#)

9. Motions For Changes To Amendment To Article XXIII Of Ordinance No. 29
10. First Consideration Of Amendment To Article XXIII Of Ordinance No. 29 As Modified By Board Of Supervisors
11. Waive Second Consideration Of Amendment To Article XXIII Of Ordinance No. 29 As

Modified By Board Of Supervisors

12. Set Time And Date For Final Consideration And Adoption Of Amendment To Article XXIII Of Ordinance No. 29 As Modified By Board Of Supervisors
13. FY 2021 Mental Health Advocate Agreement With Central Iowa Community Services

Documents:

[MENTAL HEALTH ADVOCATE AGREEMENT.PDF](#)

14. Cost Advisory Services Contract Renewal

Documents:

[COST ADVISORY SERVICES CONTRACT.PDF](#)

15. Recorder's Monthly Report

Documents:

[RECORDERS MONTHLY REPORT.PDF](#)

16. Changes Of Status - Secondary Roads

Documents:

[CHANGES OF STATUS - SECONDARY ROADS.PDF](#)

17. Changes Of Status – Treasurer's Office

Documents:

[CHANGES OF STATUS - TREASURER.PDF](#)

18. Approval Of FY 2021 Hardin County Salaries

Documents:

[SALARIES 2020-2021 6-16-2020.PDF](#)

19. Change Regular Meeting Date Of 07/01/2020

20. COVID-19 Update

21. Public Comments

22. Other Business

23. Adjournment/Recess

24. 9:30 A.M. Drainage  
[VIEW REGULAR DRAINAGE MEETING AGENDA](#)  
Courthouse Large Conference Room

25. 11:00 A.M. Department Head Reviews  
Possible Closed Session as Allowed under Iowa Code Section 21.5(1)(i)  
Courthouse Large Conference Room



HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – JUNE 9, 2020  
TUESDAY - 1:30 P.M.  
COURTHOUSE LARGE CONFERENCE ROOM

Chair Lance Granzow called the meeting to order. The meeting was held electronically due to COVID-19 public health risks. Also present were Supervisors BJ Hoffman and Reneé McClellan; and County Auditor Jessica Lara, Matt Jones, Jessica Sheridan, and Angela Silvey.

The purpose of the meeting was to canvass the June 2, 2020 Primary Election.

Candidates nominated for county offices and the offices for which they were nominated:

**Republican:**

County Board of Supervisors  
County Sheriff

BJ Hoffman  
Dave McDaniel

Offices for which no nomination was made by a political party:

**Republican:**

County Auditor

**Democrat:**

County Board of Supervisors  
County Auditor  
County Sheriff

The meeting adjourned at 1:54 p.m.

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Lance Granzow, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – JUNE 10, 2020  
WEDNESDAY - 9:00 A.M.  
COURTHOUSE LARGE CONFERENCE ROOM

Chair Lance Granzow called the meeting to order. The meeting was held electronically due to COVID-19 public health risks. Also present were Supervisors BJ Hoffman and Reneé McClellan; and Becca Junker, Curt Groen, Del Johnston, Justin Ites, Cindy Allen, Angela De La Riva, Dave McDaniel, Donna Juber, Bob Juber, JD Holmes, Machel Eichmeier, Tifani Eisentrager, Lori Kadner, Connie Mesch, Matt Ring, Julie Duhn, Seth Wengert, Brent Tripp, Cheryl Lawrence, Thomas Craighton, Wes Wiese, Richard Gehrke, Michael Pearce, Darrell Meyer, Taylor Roll, Jessica Sheridan, and Angela Silvey.

The Pledge of Allegiance was recited.

Hoffman moved, McClellan seconded to approve the agenda as posted. Motion carried.

McClellan moved, Hoffman seconded to approve the minutes of June 3, 2020. Motion carried.

Hoffman moved, McClellan seconded to approve the June 10, 2020 claims for payment. Motion carried.

Utility Permits:

Hoffman moved, McClellan seconded to approve Hardin County Utility Permit Applications UT-026, submitted by Midland Power Cooperative; UT-20-027, submitted by Interstate Power and Light Company, d/b/a Alliant Energy; and UT-20-028 submitted by CenturyLink. Motion carried. All three permits are on file in the Engineer's Office.

County Engineer Taylor Roll advised his crew had finished with culverts on the Hubbard-to-New Providence blacktop and will be moving to S75 by Whitten.

Discussion was held on a request for engine ordinance signs on S75 in Whitten. It was determined Whitten must pass its own City engine ordinance and be reminded it has no road and sign maintenance agreement with the County. Granzow, recounting earlier complaints, requested ideas for a County engine brake ordinance be brought before the Board. He and McClellan agreed the ordinance should be spot-specific. No action was taken.

McClellan moved, Hoffman seconded to appoint Al Kadolph to fill a vacancy as ex-officio member to the County Conservation Board. This term ends December 31, 2020. Motion carried.

Hoffman moved, McClellan seconded to approve the South Central Iowa Workforce Area Chief Elected Official Shared Liability Agreement. Roll Call Vote: "Ayes" Hoffman, McClellan, and Granzow. "Nays" None. Motion carried.

Hoffman moved, McClellan seconded to acknowledge receipt of the Animal Feeding Operation Construction Permit for 110 Pork Shop Site, Section 6, Alden Township. Motion carried.

Hoffman moved, McClellan seconded to set June 24, 2020 at 10:00 a.m., in the large conference room and via Zoom, for the public hearing on the Animal Feeding Operation Construction Permit for 110 Pork Shop Site, Section 6, Alden Township. Motion carried.

McClellan moved, Hoffman seconded to recommend approval of the Animal Feeding Operation Construction Permit Application for Tri-B Site Section 8, Section 8, Alden Township. Motion carried.

Hoffman moved, McClellan seconded to recommend approval of the Animal Feeding Operation Construction Permit Application for Ferris Pork Site, Section 16, Ellis Township. Motion carried.

Hoffman moved, McClellan seconded to approve the Medicare supplement benefit through Iowa Governmental Health Care Plan. Motion carried.

McClellan moved, Hoffman seconded to adopt coronavirus-related distributions with Nationwide 457 plans. Roll Call Vote: “Ayes” McClellan, Hoffman, and Granzow. “Nays” None. Motion carried.

#### COVID-19 Update:

Emergency Management Coordinator Thomas Craighton advised he and Rocky Reents are working with nursing homes to start baseline testing; he is working on a regional stockpile of PPE for fall; the county saw a surge of new cases over the weekend, but numbers have leveled off; and Hansen Family Hospital is administering 10-30 tests per day. Craighton also mentioned that the IDPH may be misinterpreting patient ZIP code data, resulting in county case count discrepancies.

#### Public Comments:

Donna Juber asked which regions and counties make up the South Central Iowa Workforce Area. Juber also commented on coronavirus incidence versus test data and protecting the elder population, as well as measuring separation distance between a CAFO and well.

Julie Duhn commented on monies spent on the Courthouse security guard presence.

County Attorney Darrell Meyer thanked local law enforcement agencies, officers, and jail staff for their professionalism in the face of dangerous and difficult work.

#### Other Business:

Hoffman commended the Auditor’s Office staff and poll workers for a job well done during an abnormal primary election.

Hoffman moved, McClellan seconded to adjourn. Motion carried.

At 10:38 a.m. Chair Granzow reconvened the meeting for a real estate matter. Also present were Supervisors Hoffman and McClellan; and Darrell Meyer; Taylor Nederhoff, representing Ellsworth Neighborhood Investment Group, LLC; and Angela Silvey.

Hoffman moved, McClellan seconded to go into closed session pursuant to Iowa Code 21.5(1)(c) to discuss possible litigation. Roll Call Vote: “Ayes” Hoffman, McClellan, and Granzow. “Nays” None. Motion carried.

Taylor Nederhoff exited the room.

Following discussion, Hoffman moved, McClellan seconded to exit closed session. Roll Call Vote: “Ayes” Hoffman, McClellan, and Granzow. “Nays” None. Motion carried.

Nederhoff rejoined the meeting and explained his client’s position: Ellsworth Neighborhood Investment Group is requesting abatement of taxes payable FY 2019-2020 due to an erroneous 2018 assessment which resulted in unfinished condo units being assessed as completed units. Nederhoff claimed that the tax payment made in September 2019 would be equal to a full-year payment had the assessment been correct. Further, Nederhoff stated, assessments for taxes payable FY 2020-2021 have already been adjusted downward to reflect the unfinished units.

It was mentioned that any abatement would affect the various levying authorities and each of these entities would be required to make budget adjustments.

It was agreed that Assessor Don Knoell and Auditor Jessica Lara should collaborate to calculate actual taxes owed for FY 2019-2020.

Nederhoff requested his client have penalty and interest forgiven should a determination be made after the June 25 property tax extension deadline.

At 11:30 a.m., McClellan moved, Hoffman seconded to adjourn. Motion carried.

At 1:00 p.m., the department heads/elected officials meeting was called to order. The meeting was held electronically due to COVID-19 public health risks. In attendance: Supervisors Granzow, Hoffman, and McClellan; and Becca Junker, Dave McDaniel, Machel Eichmeier, Linn Adams, Thomas Craighton, Wes Wiese, Don Knoell, Jessica Lara, Angela De La Riva, John Zimmerman, Matt Jones, Jody Mesch, Taylor Roll, Jessica Sheridan, Darrell Meyer, Bernie Koehrsen, Lori Kadner, and Angela Silvey.

Discussion was held on the limited reopening of County buildings. It was decided that admittance will remain by appointment only, and department heads will meet in two weeks to reevaluate.

Topics then turned to appropriations and salaries. Granzow gave permission for department heads to award wage increases of 1.3% or as otherwise presented to the Board during budget work sessions. However, Granzow advised, with the change in insurance, there may be excess monies in the budget. He cautioned department heads not to spend all funds appropriated to them, as those funds may be needed for COVID-19 relief or for carryover.

Department heads were reminded to complete their employees' performance reviews.

**Other Business:**

Treasurer Machel Eichmeier noted her staff is having difficulty hearing through the glass panels installed at her counter.

Veterans Affairs Director Bernie Koehrsen advised he received \$12,000 in grant money which will allow him to convert the VA's van to accommodate wheelchair-bound patients.

Engineer Roll proposed a fundraiser for an employee whose house burned down.

Auditor Jessica Lara requested that department heads submit their salary sheets to Becca Junker, Payroll and Benefits Manager, by June 12, 2020, to compile and forward to the Board for approval.

Conservation Director Wes Wiese thanked Craighton for his help with readying campgrounds with masks and disinfectant.

Hoffman moved, McClellan seconded to adjourn. Motion carried.

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Lance Granzow, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor

**Claims Payable - June 17, 2020**

Ackley Publishing Co. Inc	\$310.98
Agri-Pro Enterprises of Iowa Inc	\$511.00
Agsource Cooperative Serv	\$36.00
AgVantage FS	\$16,556.10
Alliant Energy	\$946.16
Angela De La Riva	\$108.90
Barnhart Electric Inc	\$110.23
Black Hills Energy	\$25.78
Campbell Supply Co	\$387.05
Carstens Plumbing & Heating Co Inc	\$3,387.00
Central Iowa Distr Inc	\$608.80
CenturyLink	\$33.00
CenturyLink	\$60.80
Cerro Gordo Co Sheriff	\$31.65
Cintas	\$778.48
Cintas Corporation	\$338.47
City of Radcliffe	\$68.86
Culligan	\$246.25
Dale Howard Inc	\$316.60
Dallas Midwest	\$2,374.20
Danko Emergency Equipment	\$2,135.64
Donnlee Jackson	\$260.00
Eldora Hardware	\$47.37
Eldora Tire & Alignment	\$79.56
Gary McEwen	\$250.00
Gehrke Inc.	\$68.54
Grass Masters Lawn & Landscaping Service	\$2,665.00
Hardin Co Tire & Service Inc	\$386.06
Hardin County Office Supplies	\$265.40
Hawkeye West Pest Control	\$60.00
Heart of Iowa	\$679.33
IDALS	\$175.00
Innovative Ag Services	\$1,798.35
Iowa County Recorders Association	\$1,302.65
Iowa Emergency Vehicle Installs	\$27,500.00
Iowa Regional Utilities Assoc.	\$220.29
ISCTA	\$250.00
Jessica A Lara	\$568.60
LaVelle Lawn Care	\$2,115.00
Lexipol LLC	\$7,803.00
LiftOff LLC	\$28,769.00
Mary J Swartz	\$20.88
Midland Power Cooperative	\$100.00
Mike Murphy	\$250.00
Moler Sanitation	\$28.00
Murphy Tractor & Equipment	\$2,218.05
Napa Auto Parts	\$8.99
NAPA Auto Parts	\$2,444.63
Nucara Home Medical	\$145.00
Omnicare Inc	\$101.79
Pitney Bowes Global Financial	\$2,193.57
Point Pleasant Cemetery	\$48.00
Quality Automotive Inc	\$46.50
Rosanne Edmonds	\$229.15
Ryan McEwen	\$230.00
Schumacher Elevator Co.	\$509.63
Shield Pest Control	\$180.00
South Hardin Signal Review Inc	\$589.60
Speedy's Lawn Care Service	\$905.00
Storey Kenworthy	\$24.89
Summit Food Service LLC	\$7,040.79
Theisens	\$32.99
Times Citizen	\$290.88
US Bank Equipment Finance	\$4,317.81
Veridian Credit Union	\$764.44
Wesley Wiese	\$40.00
Wilson Restaurant Supply Inc	\$285.98
Windstream	\$327.50
Youth Shelter Care of North	\$1,446.15
Ziegler Incorporated	\$269.54

**Grand Total**

**\$129,724.86**

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**Lance Granzow, Chair  
Board of Supervisors**

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**Jessica Lara  
Hardin County Auditor**



# HARDIN COUNTY UTILITY PERMIT APPLICATION

Permit No: \_\_\_\_\_

Underground  
 Aerial

Permanent Installation  
 Temporary Installation

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

APPLICANT NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_

TYPE OF WORK: \_\_\_\_\_

### 1. LOCATION PLAN

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

### 2. WRITTEN NOTICE

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

### 3. INSPECTION

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

### 4. INSPECTION FEES

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

### 5. REQUIREMENTS

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
- B. Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:
 

Telecommunications....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		
- C. Minimum roadway overhead clearance for utility lines shall be 20 feet.
- D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
- E. All tile line locations shall be marked with references located in the ROW line.
- F. No underground utility lines shall cross over a crossroad drainage structure without approval from the County Engineer.
- G. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
- H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
- I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
- J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
- K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
- L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
- M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.

**6. NON-CONFORMING WORK**

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

**7. COUNTY INFRACTION**

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

**8. HOLD HARMLESS**

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

**9. PERMIT REQUIRED**

No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

**10. RELOCATION**

The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

DATE: \_\_\_\_\_ COMPANY: \_\_\_\_\_

SIGNATURE: Filled out online \_\_\_\_\_

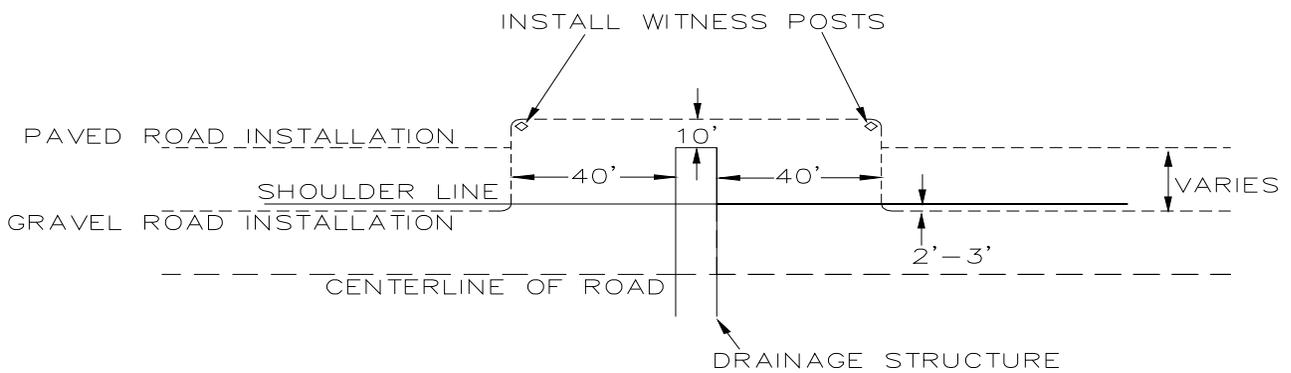
**RECOMMENDED FOR APPROVAL:**

DATE: \_\_\_\_\_ COUNTY ENGINEER \_\_\_\_\_

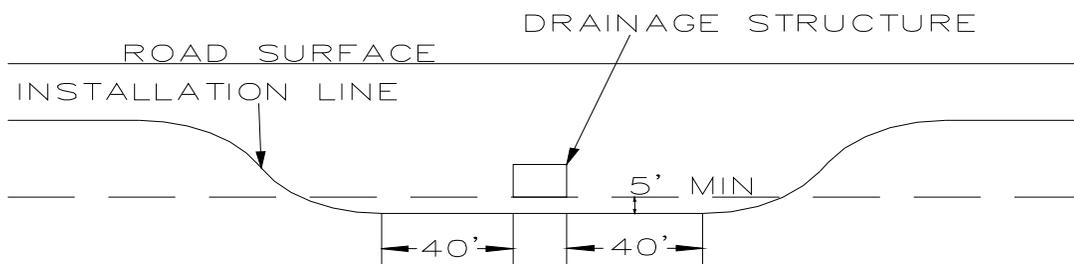
**APPROVAL:**

DATE: \_\_\_\_\_ CHAIRMAN, BOARD OF SUPERVISORS \_\_\_\_\_

**NON-BORED INSTALLATION DETAIL**



**BORED INSTALLATION DETAIL**



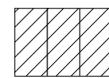
# PROJECT NAME: RITLAND, BRIAN & HEATHER

01-1829-1

THIS DISTRIBUTED GENERATION FACILITY WAS INSTALLED  
IN ACCORDANCE WITH THE CURRENT STATE ADOPTED  
NATIONAL ELECTRICAL CODE

## DESIGN SUMMARY

- **SIZE:** 22.000 kW PV Solar System (55 modules)
- **STYLE:** Residential, metal roof, flush mount, grid tied, net-metered
- **LOCATION:** East and west facing roofs of building
- **ORIENTATION:** Portrait, 10°pitch, 90° & 270° azimuth
- **MODULE:** Hanwha Q.PEAK DUO L-G5.2 400W, 79.3"x 39.4"x 1.38" thick, 51.8 lbs
- **RACKING:** SnapNRack Series UR-40 with metal roof base
- **INVERTER:** SolarEdge String Inverter with Power Optimizers
- **VOLTAGE:** 120/240V, 1Φ
- **MONITORING:** SolarEdge Online Monitoring; Cell kit
- **ADDITIONAL WORK:** None



**PV Solar Array**  
Roof of building



**SolarEdge Inverter**  
Building Exterior



**PV Solar Dedicated Load Center**  
Building Exterior



**AC Solar Disconnect**  
Building Exterior



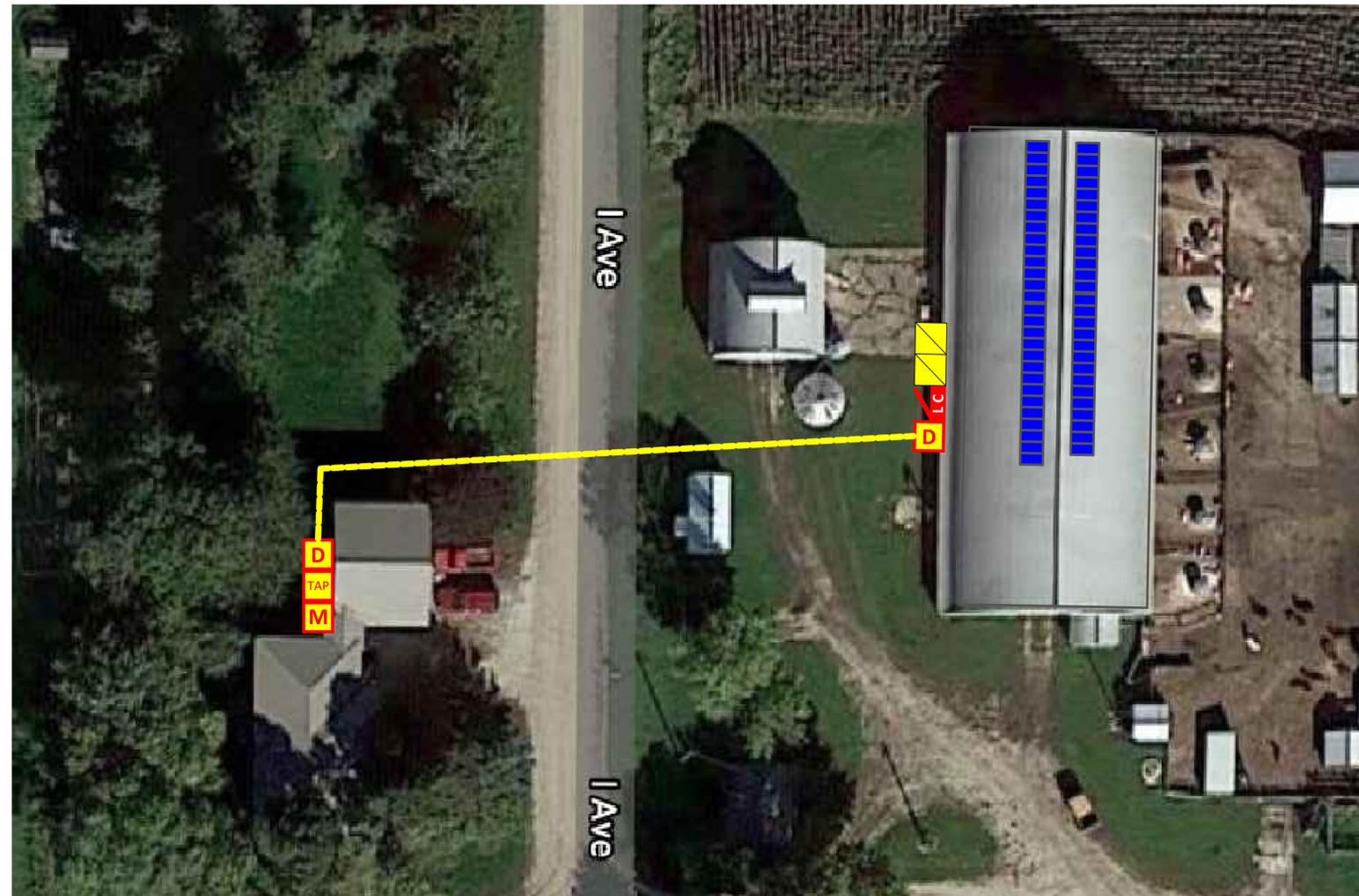
**Utility Meter**  
Building Exterior



**Lockable Tap Box**  
At Meter



**AC Trench (Bored)**  
~220 feet long



## CONTRACTOR

### MOXIE SOLAR

(855) 669-4387  
INFO@MOXIESOLAR.COM  
230 SUGAR CREEK LANE  
NORTH LIBERTY, IA 52317

## OWNER

### BRIAN RITLAND

(515) 290-8626  
britland@pinnacleiowa.com  
32343 I Ave.  
Hubbard IA 50122

## A H J

### HARDIN COUNTY

641-849-7372  
1215 EDGINGTON AVE, STE 5  
ELDORA, IA 50627

## UTILITY

### ALLIANT ENERGY

(866) 255-8234

## REVISIONS

5/28/20 PLAN SET

6/10/20 REV 1

## DESIGN SUMMARY

# 01

1

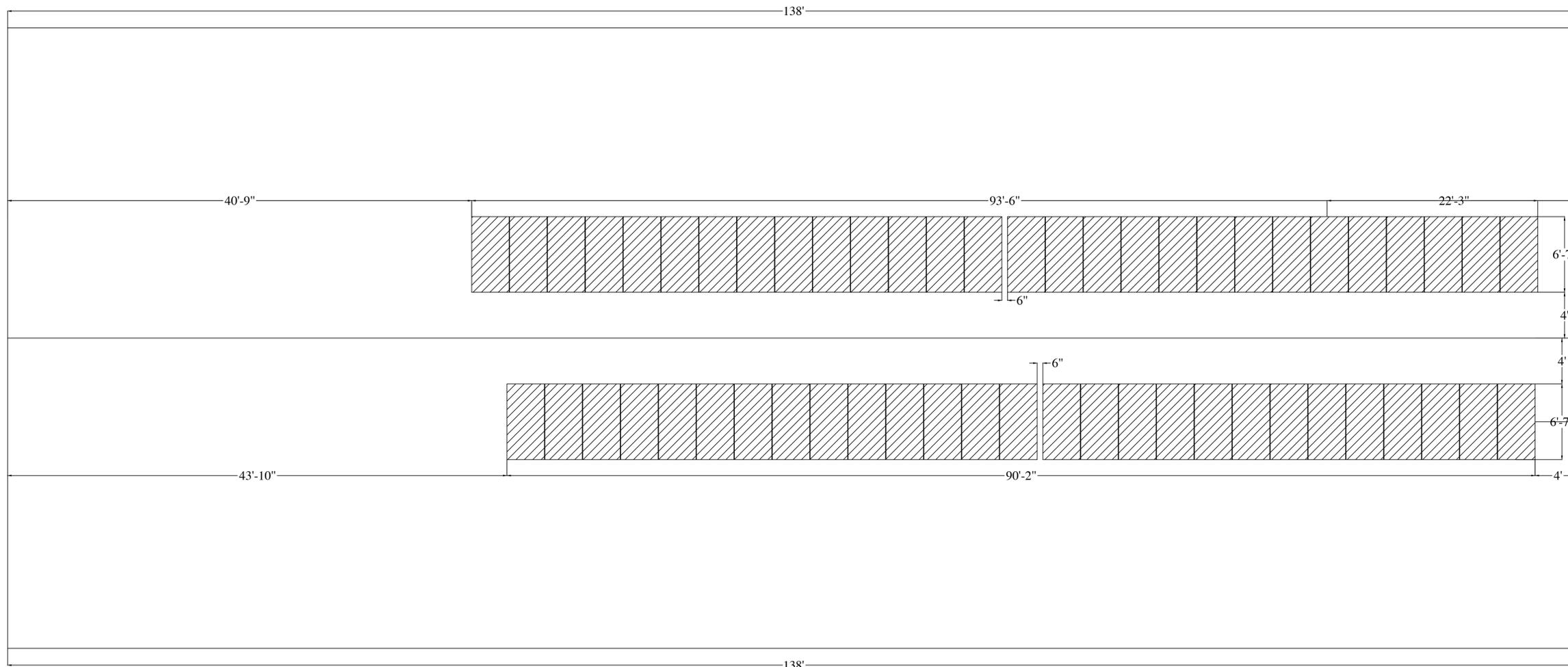
SITE MAP

01

NO SCALE

**BUILD SUMMARY**

- **MODULE:** QTY (55) Q.PEAK DUO L-G5.2 400W, 79.3"x 39.4"x 1.38" thick, 51.8 lbs
- **STRUCTURE:** Wood 2"x 4" Rafters @ 24" OC
- **RACKING:** SnapNrack series UR-40 with metal roof base. Run rails across the rafters. Penetrate every 4ft or less into rafters. Installer must verify all penetrations are secure and centered in wood members. Any damaged wood members must be repaired immediately by scab, sister, or full replacement. Max Rail Overhang = 19" from last attachment point. Module Overhang = 18" .
- **ACCESS:** 2-story building with steep roof.
- **INVERTERS:** Mount inverter at the exterior of the building.
- **MONITORING:** SolarEdge monitoring utilizing cell kit.
- **ADDITIONAL WORK:** None



**MOXIE**  
AMERICA'S SOLAR COMPANY

**CONTRACTOR**

**MOXIE SOLAR**

(855) 669-4387  
INFO@MOXIESOLAR.COM  
230 SUGAR CREEK LANE  
NORTH LIBERTY, IA 52317

**OWNER**

**BRIAN RITLAND**

(515) 290-8626  
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Hubbard IA 50122

**A H J**

**HARDIN COUNTY**

641-849-7372  
1215 EDGINGTON AVE, STE 5  
ELDORA, IA 50627

**UTILITY**

**ALLIANT ENERGY**

(866) 255-8234

**REVISIONS**

5/28/20 PLAN SET

6/10/20 REV 1

**BUILD SUMMARY**

# PROJECT NAME: RITLAND, BRIAN & HEATHER

01-1829-1



CONTRACTOR

**MOXIE SOLAR**

(855) 669-4387  
INFO@MOXIESOLAR.COM

230 SUGAR CREEK LANE  
NORTH LIBERTY, IA 52317

OWNER

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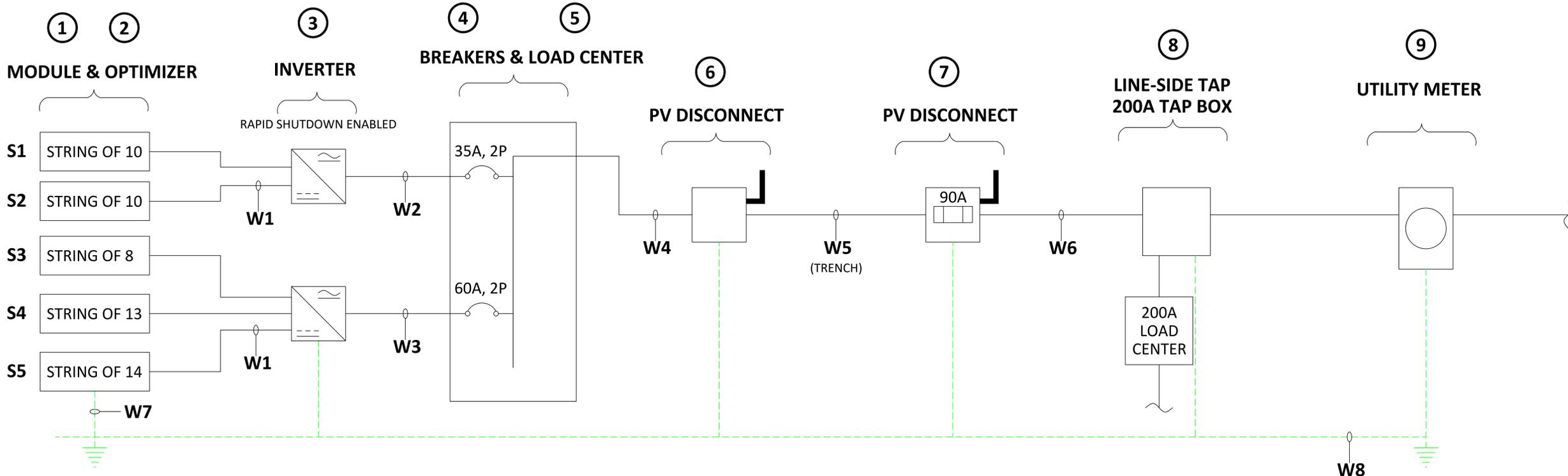
REVISIONS

5/28/20 PLAN SET

6/10/20 REV 1

ELECTRICAL

**03**



1 ONE-LINE ELECTRICAL DIAGRAM - 22.000 KW (DC)

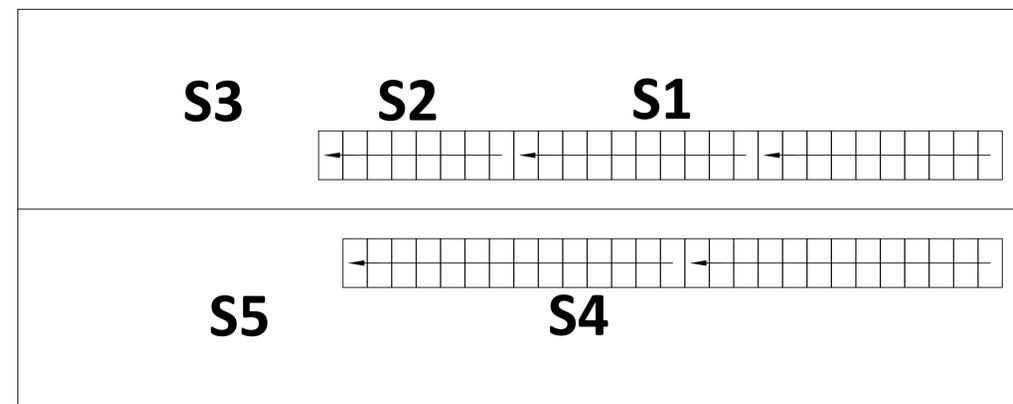
03 NO SCALE

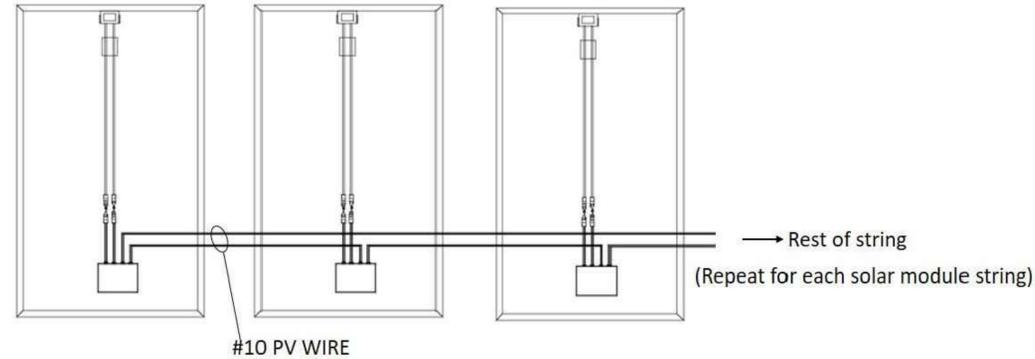
### EQUIPMENT SCHEDULE

TAG	ITEM	TAG	MAKE	MODEL	VOLTAGE	QTY	LOCATION
1	MODULE		HANWHA	Q.PEAK DUO L-G5.2 400W	DC	55	ROOF TOP
2	OPTIMIZER		SOLAREEDGE	P505	DC	55	ROOF TOP
3	INVERTER	I-1	SOLAREEDGE	SE6000H-US	120/240V, 1Φ	1	BLD EXTERIOR
3	INVERTER	I-2	SOLAREEDGE	SE10000H-US	120/240V, 1Φ	1	BLD EXTERIOR
4	BREAKER		EATON	35A, 2P	120/240V, 1Φ	1	LOAD CENTER
4	BREAKER		EATON	60A, 2P	120/240V, 1Φ	1	LOAD CENTER
5	LOAD CENTER		EATON	125A ENCLOSURE LUG ONLY	120/240V, 1Φ	1	BLD EXTERIOR
6	DISCONNECT		EATON	100A ENCLOSURE NON FUSED	120/240V, 1Φ	1	BLD EXTERIOR
7	DISCONNECT		EATON	100A ENCLOSURE 90A FUSING	120/240V, 1Φ	1	BLD EXTERIOR
8	LINE-SIDE TAP BOX		MILBANK	200A ENCLOSURE U4540-XL	120/240V, 1Φ	1	BLD INTERIOR
9	UTILITY METER		STRATUS	CL200	120/240V, 1Φ	1	BLD EXTERIOR

### WIRE SCHEDULE

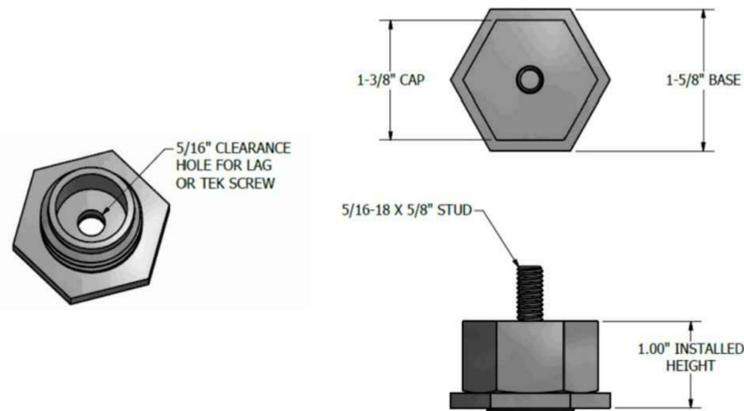
TAG	RUN	CONDUCTOR TYPE	GAUGE	CONDUIT	RUN LENGTH
W1	PV HOMERUNS	SUN-GEN XLPE 2K RHW- 2 THHN, CU	#10	3/4"	70 FT
W2	INVERTER TO LOAD CENTER	THWN-2, Cu	#10	1"	5 FT
W3	INVERTER TO LOAD CENTER	THWN-2, Cu	#6	1"	5 FT
W4	LOAD CENTER TO DISCONNECT	THWN-2, Cu	#4	1"	5 FT
W5	BORE	Al, URD	2 / 0	2"	220 FT
W6	DISCONNECT TO TAP BOX	THWN-2, Cu	#4	1"	5 FT
W7	GROUND ELECTRODE	BARE, Cu	#6	-	-
W8	EQUIPMENT GROUND	THWN-2, Cu	#6 (MIN)	-	70 FT





**1** MODULE AND POWER OPTIMIZER CONNECTION DETAIL

04 NO SCALE



**2** SNAPRACK METAL ROOF BASE DETAIL

04 NO SCALE

**SOLAR EDGE 6000H INVERTER**

PHOTOVOLTAIC SYSTEM DC DISCONNECT

MAXIMUM VOLTAGE:	480V
MAXIMUM CIRCUIT CURRENT:	16.5 AMPS
MAX RATED OUTPUT CURRENT OF THE CHARGE CONTROLLER OR DC-TO-DC CONVERTER (IN INSTALLED):	N/A

**SOLAR EDGE 10000H INVERTER**

PHOTOVOLTAIC SYSTEM DC DISCONNECT

MAXIMUM VOLTAGE:	480V
MAXIMUM CIRCUIT CURRENT:	27 AMPS
MAX RATED OUTPUT CURRENT OF THE CHARGE CONTROLLER OR DC-TO-DC CONVERTER (IN INSTALLED):	N/A

**SYSTEM AC DISCONNECT AT SERVICE**

PHOTOVOLTAIC SYSTEM AC DISCONNECT

MAXIMUM OPERATING AC CURRENT:	67 AMPS
NOMINAL OPERATING AC VOLTAGE:	120/240 VAC

**3** PHOTOVOLTAIC MARKING AND LABELING

04 NO SCALE

CODE REVIEW & CALCULATIONS

**SOLAR PHOTOVOLTAIC (PV) SYSTEM WITH SOLAREEDGE**

Inverter Type: String Inverter with P505 Panel Optimizers  
 Minimum String Length: 6 Panels  
 Maximum String Length: 25 Panels  
 Maximum Power Per String: 12,750W (DC)  
 Nominal String Voltage: 350V (DC) @ 240V (AC)  
 Maximum System Voltage: 500V (DC) @ 240V (AC)

**HANWHA Q.PEAK DUO L-G5.2 400W**

**NEC 690.7 MAXIMUM VOLTAGE**

690.7(A): Maximum Photovoltaic System Voltage  
 Q.PEAK DUO L-G5.2 400W Module Voc = 49.00V  
 $Module V_{max} = (25^{\circ}C - (-40^{\circ}C))(-0.0027V/^{\circ}C)(49.00V) + (49.00V) = 57.60V (DC)$   
*\*Each module is connected to Power Optimizer (DC-to-DC Converter)*  
 Module V<sub>max</sub> Output = 57.60V (DC) < P505 Optimizer V<sub>max</sub> Input = 83V (DC)  
 Optimizer Safety Mode Voc: 1V (DC)

**NEC 690.8 CIRCUIT SIZING AND CURRENT**

690.8(A)(3): Inverter Output Circuit Current.  
 Inverter I-1 Max Continuous Output Current: 25 Amps (AC)  
 Inverter I-2 Max Continuous Output Current: 42 Amps (AC)

690.8(A)(5): DC-to-DC Converter Output Current.  
 Inverter I-1 Maximum Input Current: 16.5 Amps (DC)  
 Inverter I-2 Maximum Input Current: 27 Amps (DC)

*\*Higher current source may be used, the inverter will limit its input current to the value stated above.*

**NEC 690.9 OVERCURRENT PROTECTION**

690.9(B): Overcurrent Device Ratings  
 Disconnect Fuse:  $[25A+42A] \times 125\% = 83.75A \rightarrow 90 \text{ Amp OCPD}$

**NEC 690.12 RAPID SHUTDOWN OF PV SYSTEMS ON BUILDINGS**

PLAN: SolarEdge String Inverters with Rapid Shutdown enabled disconnect shall be located next to the service and be labeled in accordance with 690.56(B) and (C).



CONTRACTOR

**MOXIE SOLAR**

(855) 669-4387  
 INFO@MOXIESOLAR.COM  
 230 SUGAR CREEK LANE  
 NORTH LIBERTY, IA 52317

OWNER

**BRIAN RITLAND**

(515) 290-8626  
 britland@pinnacleiowa.com  
 32343 I Ave.  
 Hubbard IA 50122

A H J

**HARDIN COUNTY**

641-849-7372  
 1215 EDGINGTON AVE, STE 5  
 ELDORA, IA 50627

UTILITY

**ALLIANT ENERGY**

(866) 255-8234

REVISIONS

5/28/20 PLAN SET

6/10/20 REV 1

DETAILS & CALCULATIONS

**Joint Public Service Agreement**  
**Maintenance of Farm to Market Extension(s) Within the City's Corporate Limits**

CITY OF \_\_\_\_\_ AND \_\_\_\_\_ COUNTY

This agreement made and entered into by and between the City of \_\_\_\_\_, Iowa, hereinafter referred to as the City, and \_\_\_\_\_ County, Iowa hereinafter referred to as the County.

In accord with Chapter 28E and other relevant sections of the Code of Iowa as well as Chapter 820 of the Iowa Administrative Code, the City and County enter into the following agreement in order to define the duties and responsibilities (as per Senate File 451) of each party regarding the maintenance, repair and minor reconstruction of the Farm to Market (F-M) extension(s) located within the City's corporate limits.

1. The County and the City mutually desire to reach an equitable decision as to functions to be performed and the financial responsibility of each party concerning construction and maintenance of F-M routes. *Generally the County will be responsible for the center 24 feet of roadway and the City will be responsible for the right of way outside the center 24 feet of roadway.*
2. The roads and streets to be included within the scope of this agreement shall be listed by description and shown on a map, which shall be attached to and become a part of this agreement.
3. Responsibilities for maintenance of F-M routes under this agreement will be as follows:
  - A. County responsibilities:
    1. Pavement: Maintain and repair the center 24 feet of the roadway.
    2. Traffic Services: Provide regulatory and warning signing as well as pavement marking for traffic lanes.
    3. Drainage: Maintain clear surface drainage to and through drainage structures (except storm sewers) within the center 24 feet of roadway.
    4. Snow and Ice Removal: Clear pavement and bridges within the center 24 feet of roadway pursuant to the County policy.
    5. Vehicular Bridges: Perform structural maintenance as necessary and inspection and posting according to National Bridge Inspection Standards.
    6. Maintain and repair guardrail, pavement shoulders and edge rutting pursuant to the County Policy.

B. City Responsibilities:

1. Pavement: Maintain and repair outside the center 24 feet of the roadway.
  2. Traffic Services: Provide stop signs at streets intersecting the F-M route extension if required, paint stop lines and crosswalks. Maintain, repair and provide energy to traffic signals and street lighting.
  3. Drainage: Maintain and repair storm sewers, manholes, intakes and catch basins used for collection and disposal of surface drainage.
  4. Snow and Ice Removal: Clear from all areas outside the center 24 feet of the roadway as well as from sidewalks as per City policy.
  5. Maintain right of way outside center 24 feet of the roadway including sidewalks as per City policy.
  6. Clean, sweep and wash streets when considered necessary by the City.
  7. Remove trees as necessary.
4. All traffic control devices shall conform to the "Manual on Uniform Traffic Control Devices." The County shall establish speed limits in consultation with the City and on the basis of an engineering and traffic investigation.
5. The County and City further agree:
- A. To prevent erection or encroachment of any private signs within or overhanging the right of way, that could obstruct the view of any traffic control devices or any portion of the roadway or as per Section 319.10 of the Code of Iowa.
  - B. To comply with all current statutes and regulations pertaining to over length and over weight vehicles using the County roads.
  - C. To comply with the County's utility policy by requiring a County permit for any construction or maintenance within the right of way.
  - D. To comply with the County's access control policy by requiring a County permit for any change to an existing entrance or for the construction of a new entrance.
  - E. That any damage settlement for the roadway caused by Iowa DOT detours or haul Roads shall be negotiated with the Iowa DOT by the County and paid to the County.
  - F. That the County shall pay any Drainage District Assessments levied against the roadway within the City.
  - G. That any major construction initiated by either party shall be covered by a separate agreement. Major construction may include pavement resurfacing, rehabilitation or reconstruction as well as repair or replacement of vehicular bridges.
  - H. That each party shall provide, without reimbursement, any right of way within their respective jurisdiction that is necessary for construction or maintenance.
  - I. That the City retains ownership of any underground utilities that are currently within their jurisdiction.
6. Nothing within the context of this agreement shall be construed to transfer any liability from one jurisdiction to the other, except as specified herein. No real or personal property acquired by either party under provisions of this agreement.
7. The County Engineer shall administer this agreement as per Section 28E.6 of the Code of Iowa and in consultation with the Board of Supervisors and the City Council.
8. This agreement shall not prohibit either party from employing a private contractor to perform work associated with this agreement.

9. In consideration of the duties outlined in this agreement, the County will reimburse the City in an amount equal to the annual Road Use Tax Fund allocated to the county by Section 312.3 of the Iowa Code less the estimated amortized cost of resurfacing the center 24 feet of the roadway.
10. This agreement shall be in effect until either party requests in writing to terminate.

IN WITNESS WHEREOF, The Parties hereto have set their hands, for the purposes herein expressed, on the dates indicated below.

For \_\_\_\_\_ COUNTY

For the CITY OF \_\_\_\_\_

By \_\_\_\_\_  
Chair, Board of Supervisors

By \_\_\_\_\_  
Mayor

Date \_\_\_\_\_

Date \_\_\_\_\_

Attest \_\_\_\_\_  
County Auditor

Attest \_\_\_\_\_  
City Clerk

SEAL

SEAL

Section 28E.8 of the Code of Iowa, Filing and Recording

Filed with the Secretary of State of Iowa

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Filed with the \_\_\_\_\_ County Recorder

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Book \_\_\_\_\_, Page \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

## Central Iowa Community Services Advocate Services Agreement

**THIS ADVOCATE SERVICES AGREEMENT** (the “**Agreement**”), entered into this First day of July, 2020, is by and between Central Iowa Community Services (“**CICS**”) and Hardin County (“**County**”).

### RECITALS:

A. CICS is a governmental entity organized under Chapter 28E of the Code of Iowa, governed by its Governing Board to fund advocacy services in the Mental Health and Disability Region assigned to CICS.

B. County employs one or more advocates (“**Advocate(s)**”) qualified under the laws of the State of Iowa to provide Advocate Services and County desires to contract with CICS to provide Advocate Services for the benefit of CICS Individuals.

In consideration of the premises and promises contained herein, it is mutually agreed by and between CICS and County as follows:

### **SECTION 1** **Definitions**

**Advocate Services:** Services enumerated in this Agreement, Iowa Code section 229.19 and 441 Iowa Administrative Code 25.19, and this Agreement.

**CICS Governing Board:** The board of CICS responsible for governing CICS.

**HIPAA:** Collectively, the Health Information Portability and Accountability Act of 1996, the Health Information Technology for Economic and Clinical Health Act, and all implementing regulations.

**Individual:** The respondent who is receiving mental health Advocate Services under Iowa Code chapter 229.

**Individual Authorization:** An Individual Authorization is a standard form, signed by an individual, to allow disclosure of the individual’s Protected Health Information. The form must comply with HIPAA and all other applicable federal and state laws. The individual may revoke the Individual Authorization at any time in accordance with its terms.

**Mental Health and Disability Services Region:** The same as defined in Iowa Code section 331.389.

**Protected Health Information:** Individually identifiable health information that is transmitted by or maintained in electronic media, or transmitted by or maintained in any other form or medium.

**SECTION 2**  
**Duties of Advocate**

**Section 2.1 Qualifications.**

- (a) Each Advocate shall meet the following qualifications:
  - (i) Possess a bachelor's degree with 30 semester hours or equivalent quarter hours in a human services field (including, but not limited to, psychology, social work, mental health counseling, marriage and family therapy, nursing, education, occupational therapy, and recreational therapy) and at least one year of experience in the delivery of services to persons with mental illness; or
  - (ii) Hold an Iowa license to practice as a registered nurse and have at least three years of experience in delivery of services to persons with mental illness.
- (b) Pass criminal background, sex offender registry, and child and dependent adult abuse registry checks before hire.

**Section 2.2 Advocate Assignment.** Each Advocate shall be assigned by the committing court in accordance with 441 Iowa Administrative Code 25.103.

**Section 2.3 Advocate Responsibilities** The minimum duties of each Advocate is described in Iowa Code section 229.19. Without limiting the foregoing:

- (a) Each Advocate shall be readily accessible to communication from the Individual and shall initiate contact within 5 days of the Individual's commitment. Advocate shall inform the Individual regarding the role of Advocate.
- (b) Each Advocate shall meet the Individual in person within 15 days of the Individual's commitment. Advocate shall present the county grievance procedure process, in writing, to the Individual. The presentation shall include the county grievance procedure and contact information and the contact information for the citizens' aide/ombudsman. Advocate shall inform the Individual about the mental health crisis services that are available.
- (c) Each Advocate shall review each report submitted to the court and communicate with the Individual's medical and treatment team. Advocate shall abide by all federal, state, and local confidentiality laws.
- (d) Each Advocate shall file required reports with the court.
- (e) Each Advocate shall maintain an organized confidential and secure file for each Individual served. The file shall contain but not be limited to:
  - i. Copies of reports submitted to the court.

- ii. Copies of correspondence sent to and received from the Individual, family members, providers and others.
  - iii. Releases of information.
  - iv. Case notes describing the date, time and type of contact with the Individuals or others and a brief narrative summary of the content or outcome of the contact.
  - v. Documents filed with the court electronically shall be considered as part of the Individual's file.
- (f) Each Advocate shall register as provided in Iowa Ct. R. 16.305(1) to participate in the court's electronic document management system and shall submit all documents to be filed with the court electronically. The documents will be stored as electronic records that are retrievable and readable through the electronic document management system.
- (g) Each Advocate shall comply with all county policies and procedures, including but not limited to hiring, supervision, grievance procedures, and training.

**Section 2.4 Advocate Records.** All Advocate records are the property of County, which is responsible for the provision of confidential storage, transfer, and destruction of client files, including those maintained on electronic and digital devices, with access limited according to the county's policy on confidentiality as described in subrule 25.105(6).

**Section 2.5 Attendance at Hospitalization Hearing.** Advocate may attend the hospitalization hearing of an Individual represented by an attorney; however, payment for Advocate's attendance is at the discretion of the county of employment.

**Section 2.6 Access to Books and Records.** Unless otherwise required by applicable statutes or regulation, County and each Advocate shall allow CICS access to books, records, or cost reports as needed to establish rates for CICS administration of program, or for financial audits, during the term of this Agreement and seven (7) years following its termination. County and each Advocate shall obtain any necessary Individual Authorization to allow CICS to exercise its rights under this Agreement.

**Section 2.7 Licenses.** At all times, each Advocate shall have all necessary licenses and certifications to perform the Advocate Services.

### **SECTION 3** **Payment**

**Section 3.1 Compensation to Advocate.** County and each Advocate agree that County's acceptance of payment from CICS for Advocate Services provided to Individuals under this Agreement is payment in full. County or any Advocate shall not negotiate and/or accept lower rates or more favorable terms than those provided for in this Agreement from any other Region or county. Rates of compensation for Advocate Services are set forth in Attachment A, Service Definitions and Rates.

### **SECTION 4**

## Relationship Between the Parties

**Section 4.1 Relationship Between CICS and Advocate.** The relationship between CICS, on the one hand, and County and each Advocate, on the other hand, is solely that of independent contractors and nothing in this Agreement shall be construed or deemed to create any other relationship including one of employment, agency, or joint venture. County shall maintain social security, workers' compensation and all other employee benefits covering each Advocate as required by law.

## **SECTION 5** Liability Insurance

**Section 5.1 Advocate Liability Insurance.** County agrees to carry professional liability and comprehensive general liability insurance (claims-made with appropriate tail coverage or occurrence-based), at its own expense, each in an amount of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate, covering any claims with respect to Advocate Services that may arise out of an incident occurring during the term of this Agreement. Such insurance shall include coverage for claims in connection with the performance of County's responsibilities under this Agreement. County shall furnish to CICS, from time to time, as requested by CICS, proof of such insurance, which proof will include the name of the carrier, effective dates of coverage and coverage amounts.

## **SECTION 6** Laws and Regulations

**Section 6.1 Laws and Regulations.** County represents, covenants, and warrants that it is, and during the term of this Agreement will continue to be, operating in full compliance with all applicable federal and state laws.

**Section 6.2 Compliance with Civil Rights Laws.** County agrees not to discriminate or differentiate in the treatment of any individual based on age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, or disability. County agrees to ensure mental health and disability services are rendered to CICS Individuals in the same manner, and in accordance with the same standards and with the same availability, as offered to any other individual receiving services from County or any Advocate.

**Section 6.3 Equal Opportunity Employer.** CICS counties are equal employment opportunity employers. CICS supports a policy which prohibits discrimination against any employee or applicant for employment on the basis of age, race, sex, creed, color, sexual orientation, gender identity, national origin, religion, or disability, or any other classification protected by law or ordinance. County and each Advocate agree that it is in full compliance with this policy.

**Section 6.4 Confidentiality of Records.** CICS and County agree to maintain the confidentiality of all information regarding Advocate Services provided to CICS Individuals under this

Agreement in accordance with any applicable laws and regulations, including, without limitation, HIPAA. County acknowledges that in receiving, storing, processing, or otherwise dealing with information from CICS about CICS Individuals, it is fully bound by federal and state laws and regulations, including, without limitation, HIPAA, governing the confidentiality of medical records, mental health and disability services records, and Protected Health Information.

## **SECTION 7** **Term and Termination**

**Section 7.1 Term.** The term of this Agreement shall be for a period of one (1) year commencing on the date first above written, or until the end of the current fiscal year, whichever occurs first.

**Section 7.2 Termination Without Cause.** Either party may terminate this Agreement without cause upon sixty (60) days prior written notice of termination to the other party.

**Section 7.3 Termination With Cause by CICS.** CICS shall have the right to terminate this Agreement immediately by giving written notice to County upon the occurrence of any of the following events: (a) restriction, suspension or revocation of County's license, certification or accreditation or the license of any Advocate employed by or contracted with County to perform services under this Agreement; (b) County's loss of any liability insurance required under this Agreement; or (c) bankruptcy filing by the County.

**Section 7.4 Termination by County.** County may terminate this Agreement pursuant to Section 8.2; provided that County notifies CISC within thirty (30) days of the effective date of such amendment of its disagreement with such amendment.

**Section 7.5 Termination for Breach.** Either party shall have the right to terminate this Agreement for material breach of this Agreement by the other party that is not cured within thirty (30) days after written notice to the other party is provided.

**Section 7.6 Information to CICS Individuals.** County acknowledges the right of CICS to inform CICS Individuals of County's termination of this Agreement and agrees to cooperate with CICS in deciding on the form of such notification.

**Section 7.7 Notices to CICS.** Any notice, request, demand, waiver, consent, approval or other communication to CICS which is required or permitted herein shall be in writing and shall be deemed given only if delivered personally, or sent by registered mail or certified mail, or by express mail courier service, postage prepaid, as follows:

CICS Operations Officer  
126 S. Kellogg Ave., Ste. 001  
Ames, IA 50010

**Section 7.8 Notices to County.** Any notice, request, demand, waiver, consent, approval or other communication to County which is required or permitted herein shall be in writing and shall be

deemed given only if delivered personally, or sent by registered mail or certified mail, or by express mail courier service, postage prepaid, as follows:

Hardin County  
Attention: Linn Adams  
1201 14<sup>th</sup> Ave.  
Eldora, IA 50627

## **SECTION 8** **Amendments**

**Section 8.1 Amendment.** Subject to Sections 8.1, this Agreement may be amended at any time only by the mutual written agreement of the parties.

**Section 8.2 Regulatory Amendment.** CICS may amend this Agreement to comply with applicable statutes and regulations and shall give written notice to County of such amendment and its effective date. Such amendment will not require sixty (60) days advance written notice. If County does not agree with the amendment, County may terminate this Agreement as provided in Section 7.4.

## **SECTION 9** **Other Terms and Conditions**

**Section 9.1 Non-Exclusivity.** This Agreement does not confer upon County any exclusive right to provide services to CICS Individuals in County's geographical area. CICS reserves the right to contract with other parties for similar services. The parties agree that County and each Advocate may continue to contract with other organizations.

**Section 9.2 Assignment.** County may not assign any of its rights and responsibilities under this Agreement to any person or entity without the prior written approval of CICS. Any assignment not in accordance with this Section 9.2 shall be null and void.

**Section 9.3 Subcontracting.** County may not subcontract any of its rights and responsibilities under this Agreement to any person or entity without prior notification to CICS. Mutual agreement must be obtained between County, CICS, and any subcontractor.

**Section 9.4 Entire Agreement and Amendments.** This Agreement and its attachments constitute the entire agreement between CICS and County, and supersedes or replaces any prior agreements between CICS and County relating to its subject matter. This Agreement may be amended only pursuant to a written document executed by both parties.

**Section 9.5 Rights of County and CICS.** County agrees that CICS may use County's and each Advocate's name, address, telephone number, description of County, Advocate, and Advocate's

services in any promotional activities. Otherwise, no party shall use each other's name, symbol or service mark without prior written approval of the other party.

**Section 9.6 Invalidity.** If any term, provision or condition of this Agreement shall be determined invalid by a court of law, such invalidity shall in no way affect the validity of any other term, provision or condition of this Agreement, and the remainder of the Agreement shall survive in full force and effect unless to do so would substantially impair the rights and obligations of the parties to this Agreement.

**Section 9.7 No Waiver.** The waiver by either party of a breach or violation of any provisions of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach.

**Section 9.8 Execution.** This Agreement has been executed by the parties hereto, through their duly authorized officials.

**Section 9.9 Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa (but without regard to provisions thereof relating to conflicts of laws).

**Section 9.10 No Third Party Beneficiaries.** Nothing express or implied in this Agreement is intended to confer, nor shall anything herein made confer, upon any person other than the parties to this Agreement and their respective successors or assigns of the parties, any rights, remedies, obligations or liabilities whatsoever.

**Section 9.11 Survival.** Sections 2.3, 2.4, 5.1, 7.6, 7.7, 7.8, and Section 9 shall survive any termination of this Agreement.

**Section 9.12 Waiver of Jury Trial.** EACH PARTY HEREBY UNCONDITIONALLY WAIVES ANY RIGHT TO A JURY TRIAL WITH RESPECT TO AND IN ANY ACTION, PROCEEDING, CLAIM, COUNTERCLAIM, DEMAND OR OTHER MATTER WHATSOEVER ARISING OUT OF THIS AGREEMENT.

**Central Iowa Community Services:**

**Hardin County:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: Chair, CICS Governing Board

Print Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTACHMENT A  
SERVICE DEFINITIONS AND RATES**

<b>Chart of Account</b>	<b>Service Description</b>	<b>Unit of Service</b>	<b>Rate</b>
75XXX	Mental Health Advocate	Monthly	See Other Terms

**OTHER TERMS:**

Mental Health Advocate funding is approved via the local Community Services Mental Health Expenditure Budget. Mental Health Advocate services are provided and funded per the established 28E Agreement with Hardin, Franklin, Marshall and Story Counties.

**Central Iowa Community Services:**

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: Chair, CICS Governing Board

Date: \_\_\_\_\_

**Hardin County:**

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CONTRACT TO PROVIDE  
PROFESSIONAL CONSULTING SERVICES TO  
HARDIN COUNTY, IOWA**

This Contract entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2020, and effective immediately by and between **Cost Advisory Services, Inc.** (hereinafter called the "**Consultant**") and **Hardin County, Iowa** (hereinafter called the "**County**") witnesseth that:

**Whereas** the County performs programs that it operates with outside funding, and

**Whereas** the County supports these programs with central services that are paid from the County's general funds, and

**Whereas** federal and other outside users of county central services will typically pay a fair share of these costs if supported by an appropriate cost allocation plan, and

**Whereas** the Consultant is staffed with personnel knowledgeable and experienced in the requirements of developing, negotiating, and implementing such governmental cost allocation plans, and

**Whereas** the County desires to engage the Consultant to assist in developing cost allocation plans that conform to federal and state requirements and will be approved by their representatives.

**Now Therefore**, the County agrees to engage the Consultant and the Consultant hereby agrees to perform the following services.

1. Scope of Services. The Consultant shall do, perform, and carry out in a good and professional manner the following services:

A. Develop annual central service cost allocation plans based on actual costs incurred for fiscal years 2020, 2021, and 2022 that appropriately document the various costs expended by the County to support and administer general fund and non-general fund programs. Each year's plan will contain a determination of the allowable costs of providing each supporting service in accordance with the provisions of 2 CFR Part 200. The types of services to be included in each plan shall include items such as accounting, payroll, purchasing, IT, human resources, and legal services; building occupancy costs; and other central service and centrally budgeted items such as insurance costs, dues and memberships, annual audit fees, etc. The consultant will analyze all required data, perform all cost allocation calculations, and complete each cost allocation plan in the required form to be submitted for federal and/or state approval. County staff involvement will be limited to locating and providing access to

accounting, payroll, and other financial records; answering brief questions to enable the Consultant to appropriately interpret County records; and participating in brief interviews of selected personnel to enable the Consultant to determine the appropriate methods of allocating costs across all benefited County programs.

- B. Provide copies of each year's completed cost allocation plan to the County Board of Supervisors and the County Auditor.
  - C. File each completed cost allocation plan with the central office of the Iowa Department of Human Services (DHS) and negotiate the completed cost allocation plans, as necessary, with the appropriate federal and state representatives.
  - D. Provide guidance to local representatives of DHS in making quarterly Local Administrative Expense (LAE) claims for eligible indirect costs incurred by the County.
  - E. Monitor the status of LAE claims to ensure that the County receives all recoveries due it.
  - F. If necessary, and as requested by an in-house program at the County, compute an indirect cost rate that will provide the basis for the County to recover its eligible indirect costs that are expended in support of this program.
2. Time of Performance. The services to be performed hereunder by the Consultant shall be undertaken and completed in such sequence as to assure their expeditious completion and best carry out the purposes of the Contract, as determined by the County.
3. Term of Contract. It is expressly understood and agreed that the effective date of this Contract shall be the date first written above and shall continue in full force and effect for a period of three years. It is further understood and agreed that the results of the completed cost allocation plan for any given fiscal year shall be implemented for DHS indirect cost recovery purposes in the second succeeding fiscal year. For example, the results of the FY 2020 cost allocation plan shall be used to determine the amounts of eligible indirect cost recoveries for FY 2022.
4. Compensation. The County agrees to pay the Consultant an amount not to exceed Four Thousand One Hundred Twenty Five Dollars (\$4,125) for each annual cost allocation plan. Such amount shall include reimbursement for all expenses to be incurred by the Consultant.
5. Method of Payment. The County shall pay the amount stated in paragraph 4 above upon delivery to the Board of Supervisors of each year's completed cost allocation plan, and other schedules if so required.

6. Warranty of Benefit to County. The Consultant warrants to the County that its annual fee for preparation of each cost allocation plan shall not exceed 50 percent of the actual reimbursements that are to be obtained for the County as a direct result of preparing the cost allocation plan. In the event that an annual payment to the Consultant would exceed 50 percent of the related indirect cost reimbursements to the County, then the difference will be promptly refunded to the County. It is also expressly understood and agreed that should the County recover more than double the Consultant's fees in any year, then the excess recoveries will belong solely to the County and no additional fee is due the Consultant.
7. Changes. The County may, from time to time, require changes in the scope of services to be performed by the Consultant under this Contract. Such changes that are mutually agreed upon by the County and Consultant shall be incorporated in written amendment to this Contract.
8. Services and Materials to be Furnished by County. The Consultant shall provide guidance to the County in determining the data that is required to complete each cost allocation plan. The County agrees to respond to all reasonable requests for data in a timely manner and shall provide adequate liaison between the Consultant and other agencies of County government.
9. Termination of Contract for Cause. If, through any cause, the Consultant shall fail to fulfill in timely and proper manner its material obligation under this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice via U.S. Post Office Certified Mail – Return Receipt Requested – to the Consultant of such termination and specifying the effective date thereof postmarked at least fifteen (15) days before the effective date of such termination. Provided however, prior to termination for default, the County will provide adequate written notice to the Consultant affording it the opportunity to cure the deficiencies or to submit a specific plan to resolve the deficiencies within ten (10) days (or the period specified in the notice) after receipt of the notice. Failure to adequately cure the deficiency shall result in termination action. The Consultant shall be compensated for services satisfactorily rendered and expenses incurred through the effective date of termination hereunder.

10. Special Termination. Either party may, at its option, cancel any year of the plan preparation by giving the other party notice by June 30 of the year on which the plan will be based. For example, the County may cancel the work to be done for FY 2021 by giving the Consultant notice on or before June 30, 2021. The County may terminate this Contract at any time without cause by giving the Consultant written notice via Certified Mail. Under this provision, the Consultant shall be entitled to full compensation as specified in paragraph 4 above for any cost allocation plan for which work has already begun.
11. Termination Due to Lack of Funds. The Consultant shall have the right to terminate this contract without penalty by giving fifteen (15) days written notice to the County if adequate funds are not available from Federal Agencies or other outside users to reimburse the County.
12. Information and Reports. The Consultant shall furnish the County, upon request, with copies of all documents and other materials prepared or developed in relation with or as part of the project.
13. Records and Inspection. The Consultant shall maintain full and accurate records with respect to all matters covered under this Contract. The County shall have free access at all proper times to such records, and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents, proceedings, and activities.
14. Provisions Concerning Certain Waivers. Subject to applicable law, any right or remedy that the County may have under this contract may be waived in writing by the County through a formal waiver, if in the judgment of the County, this contract, as so modified, will still conform to the terms and requirements of pertinent laws.
15. Matters to be Disregarded. The titles of the several sections, sub-sections, and paragraphs set forth in this contract are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of the provisions of this contract.
16. Completeness of Contract. This contract and any additional or supplementary document or documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this contract or any part thereof shall have any validity or bind any of the parties hereto.
17. County Not Obligated to Third Parties. The County and the Consultant are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or provide, any right or benefit, whether directly or indirectly or otherwise, to third persons.

18. When Rights and Remedies Not Waived. In no event shall the making by the County of any payment to the Consultant constitute or be construed as a waiver by the County of any breach of covenant, or any default which may then exist on the part of the Consultant, and the making of any such payment by the County while any such breach or default exists shall in no way impair or prejudice any right or remedy available to the County with respect to such breach or default.
19. Personnel. The Consultant represents that it has, or will secure at its own expense, all personnel required in performing the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the County. All of the services required hereunder shall be performed by the Consultant or under its supervision, and all personnel engaged in the work shall be fully qualified to perform such services.
20. Consultant Liability if Audited. The Consultant will assume all financial and statistical information provided to the Consultant by the County's employees or representatives is accurate and complete. The County shall be solely responsible for any disallowance of funds paid to the County under the plan resulting from inaccurate or incomplete information provided by the County. The Consultant shall provide assistance to the County in the event that an audit is undertaken of County indirect cost recoveries.
21. Applicable Law. Iowa law shall govern the terms and performance under this Contract.
22. Indemnification. Each party shall be responsible for its own acts and will be responsible for all damages, costs, fees, and expenses that arise out of the performance of this Contract and which are due to that party's own negligence, tortious acts, and other unlawful conduct and the negligence, tortious acts, and other unlawful conduct of its respective agents, officers, and employees.
23. Delays. The Consultant shall not be liable for delays in performance that are caused in whole or in part by the County, third parties, or forces beyond its control. The period of performance shall be extended by the time period of any delays that are not the fault of the Consultant.
24. Assignment. The Consultant agrees not to assign, convey, or transfer its interest in this Contract to any other entity without the prior written consent of the County which consent shall not be unreasonably withheld. Provided, however, the Consultant may assign, convey, or transfer its interest in this Contract to an entity that succeeds to substantially all of the business of the Consultant by merger or otherwise.

25. Notices. Notices shall be effective upon receipt. Any notices, bills, invoices, or reports required by this Contract shall be sufficient if sent by either party hereto in the United States mail, postage paid, to the addresses stated below:

**For the County:**

Board of Supervisors  
Hardin County Courthouse  
1215 Edgington Ave, Ste 1  
Eldora, IA, 50627

**For the Consultant:**

Cost Advisory Services, Inc.  
P.O. Box 755  
Johnston, Iowa 50131

**IN WITNESS WHEREOF**, the County and the Consultant have executed this Contract as of the date first written above.

**HARDIN COUNTY, IOWA:**

By: \_\_\_\_\_  
(County Official)

\_\_\_\_\_  
(Title)

Attest: \_\_\_\_\_

**COST ADVISORY SERVICES, INC.:**



By: \_\_\_\_\_  
Jeff Lorenz, President



# Recorder's Monthly Report to the Treasurer

05/01/2020 to 05/31/2020

## Liability

Account Number	Description	Net
0001-1-07-8000-400000-2	Use Tax-DOR	(\$210.00)
0001-1-07-8000-400000-3	State Sales Tax-DOR	(\$1,324.50)
0001-1-07-8000-400000-4	Local Option Tax-DOR	(\$220.75)
0001-1-07-8000-402000	RVVRS Boat Registration Fees - State	(\$581.70)
0001-1-07-8000-402001-1	RVVRS Boat Titles - State	(\$12.00)
0001-1-07-8000-402001-2	RVVRS Boat Titles - DOR	(\$40.00)
0001-1-07-8000-402002-1	RVVRS Boat Liens - State	(\$3.00)
0001-1-07-8000-402002-2	RVVRS Boat Liens - DOR	(\$10.00)
0001-1-07-8000-403000-1	Hunting & Fishing Fees-State	(\$198.50)
0001-1-07-8000-404000-2	Real Estate Transfer Tax-State	(\$6,304.91)
0001-1-07-8000-406000-1	Vitals Certified Copies-State	(\$847.00)
0001-1-07-8000-407000-1	ATV Registration Fees-State	(\$327.00)
0001-1-07-8000-407000-2	ATV Titles-State	(\$78.00)
0001-1-07-8000-407000-3	ATV Liens-State	(\$39.00)
0001-1-07-8000-413001-1	Marriage License-State	(\$279.00)
<b>Total</b>		<b>(\$10,475.36)</b>

## Revenue

Account Number	Description	Net
0001-1-07-8000-400000	Recording of Instruments	(\$6,545.00)
0001-1-07-8000-400000-1	Over Payment	(\$16.00)
0001-1-07-8000-402001	RVVRS Boat Titles - County	(\$40.00)
0001-1-07-8000-402002	RVVRS Boat Liens - County	(\$10.00)
0001-1-07-8000-403000	Hunting & Fishing Fees-County	(\$3.50)
0001-1-07-8000-404000	Real Estate Transfer Tax-County	(\$1,314.29)
0001-1-07-8000-406000	Vitals Certified Copies-County	(\$308.00)
0001-1-07-8000-407000	ATV Writing Fees(\$5.00)-County	(\$90.00)
0001-1-07-8000-408000	RVVRS Writing Fees - County	(\$73.75)
0001-1-07-8000-410000	Auditor's Transfer Fees - \$5.00	(\$335.00)
0001-1-07-8000-413001	Marriage License-County	(\$36.00)
0001-1-07-8000-550000	Photocopy/Fax Fees	(\$213.50)
0024-1-07-0000-414000	Document Management Fees	(\$275.00)
5410-1-07-0000-416000	Electronic Transaction Fees	(\$275.00)
<b>Total</b>		<b>(\$9,535.04)</b>

<b>Grand Total</b>	<b>(\$20,010.40)</b>
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# Recorder's Monthly Report to the Treasurer

05/01/2020 to 05/31/2020

## Range Summary

Range	Account	Net
<b>Department of Revenue</b>		
	0001-1-07-8000-400000-4 Local Option Tax-DOR	(\$220.75)
	0001-1-07-8000-400000-3 State Sales Tax-DOR	(\$1,324.50)
	0001-1-07-8000-400000-2 Use Tax-DOR	(\$210.00)
	0001-1-07-8000-402002-2 RVVRS Boat Liens - DOR	(\$10.00)
	0001-1-07-8000-402001-2 RVVRS Boat Titles - DOR	(\$40.00)
	0001-1-07-8000-404000-2 Real Estate Transfer Tax-State	(\$6,304.91)
<b>Department of Revenue</b>		<b>(\$8,110.16)</b>
<b>Hunting and Fishing</b>		
	0001-1-07-8000-403000 Hunting & Fishing Fees-County	(\$3.50)
	0001-1-07-8000-403000-1 Hunting & Fishing Fees-State	(\$198.50)
<b>Hunting and Fishing</b>		<b>(\$202.00)</b>
<b>Marriage Application</b>		
	0001-1-07-8000-413001-1 Marriage License-State	(\$279.00)
	0001-1-07-8000-413001 Marriage License-County	(\$36.00)
<b>Marriage Application</b>		<b>(\$315.00)</b>
<b>RVVRS County</b>		
	0001-1-07-8000-408000 RVVRS Writing Fees - County	(\$73.75)
	0001-1-07-8000-402001 RVVRS Boat Titles - County	(\$40.00)
	0001-1-07-8000-407000 ATV Writing Fees(\$5.00)-County	(\$90.00)
	0001-1-07-8000-402002 RVVRS Boat Liens - County	(\$10.00)
<b>RVVRS County</b>		<b>(\$213.75)</b>
<b>RVVRS State</b>		
	0001-1-07-8000-402002-1 RVVRS Boat Liens - State	(\$3.00)
	0001-1-07-8000-402000 RVVRS Boat Registration Fees - State	(\$581.70)
	0001-1-07-8000-402001-1 RVVRS Boat Titles - State	(\$12.00)
	0001-1-07-8000-407000-2 ATV Titles-State	(\$78.00)
	0001-1-07-8000-407000-1 ATV Registration Fees-State	(\$327.00)
	0001-1-07-8000-407000-3 ATV Liens-State	(\$39.00)
<b>RVVRS State</b>		<b>(\$1,040.70)</b>
<b>Transfer Tax</b>		
	0001-1-07-8000-404000 Real Estate Transfer Tax-County	(\$1,314.29)
	0001-1-07-8000-404000-2 Real Estate Transfer Tax-State	(\$6,304.91)
<b>Transfer Tax</b>		<b>(\$7,619.20)</b>
<b>Vitals Certified Copies</b>		
	0001-1-07-8000-406000-1 Vitals Certified Copies-State	(\$847.00)
	0001-1-07-8000-406000 Vitals Certified Copies-County	(\$308.00)
<b>Vitals Certified Copies</b>		<b>(\$1,155.00)</b>



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

### HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of 07/01/2020  
Date

Name: Lucas Burton  
Address: \_\_\_\_\_  
Alden IA 50006  
City State Zip Code

Department: Secondary Roads  
Position: Heavy Equipment Operator  
Salary/Hourly Rate: \$22.20/hr

Fund: 20000 - Secondary Road Fund

Status:  Full-time  Permanent Part-time  Temporary/Seasonal Part-time

Reason of Change:

- Hired  Resignation
- Promotion  Retirement
- Demotion  Layoff
- Pay Increase  Discharge
- Leave of Absence \_\_\_\_\_  
Dates

Other: Position Change  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Employment: 01/28/2019 to \_\_\_\_\_ Last Day of Work \_\_\_\_\_  
From To (if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From To

Authorized by: \_\_\_\_\_ Date \_\_\_\_\_  
Elected Official or Department Head

Authorized by: \_\_\_\_\_ Date \_\_\_\_\_  
Board of Supervisors



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

### HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of 07/01/2020  
Date

Name: Adam Johnson

Department: Secondary Roads

Address: \_\_\_\_\_

Position: Motor Grader Operator

Iowa Falls                      IA                      50126  
City                                      State                                      Zip Code

Salary/Hourly Rate: \$22.13/hr

Fund: 20000 - Secondary Road Fund

Status:     Full-time             Permanent Part-time             Temporary/Seasonal Part-time

Reason of Change:

- Hired                                       Resignation
- Promotion                                       Retirement
- Demotion                                       Layoff
- Pay Increase                                       Discharge
- Leave of Absence \_\_\_\_\_  
Dates

Other: Position Change

Dates of Employment: 10/09/2017 to \_\_\_\_\_ Last Day of Work \_\_\_\_\_  
From                                      To                                      (if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From                                      To

Authorized by: \_\_\_\_\_  
Elected Official or Department Head                                      Date

Authorized by: \_\_\_\_\_  
Board of Supervisors                                      Date



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

### HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of 07/01/2020  
Date

Name: Travis Prochaska  
Address: \_\_\_\_\_  
Iowa Falls                      IA                      50126  
City                                      State                                      Zip Code

Department: Secondary Roads  
Position: Truck Driver  
Salary/Hourly Rate: \$21.81/hr

Fund: 20000 - Secondary Road Fund

Status:     Full-time             Permanent Part-time             Temporary/Seasonal Part-time

Reason of Change:

Hired                                       Resignation  
 Promotion                                       Retirement  
 Demotion                                       Layoff  
 Pay Increase                                       Discharge  
 Leave of Absence \_\_\_\_\_  
Dates

Other: Position Change  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Employment: 02/03/2020 to \_\_\_\_\_ Last Day of Work \_\_\_\_\_  
From                                      To                                      (if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From                                      To

Authorized by: \_\_\_\_\_ Date \_\_\_\_\_  
Elected Official or Department Head

Authorized by: \_\_\_\_\_ Date \_\_\_\_\_  
Board of Supervisors



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

### HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of July 1, 2020  
Date

Name: Sherry Lee Simons

Department: Treasurer's Office

Address: \_\_\_\_\_

Position: Driver's License Deputy

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Salary/Hourly Rate: \$45,540.00

Fund: 0001-03-8101-000-10002

Status:  Full-time  Permanent Part-time  Temporary/Seasonal Part-time

Reason of Change:

- Hired
- Promotion
- Demotion
- Pay Increase
- Leave of Absence \_\_\_\_\_  
Dates
- Resignation
- Retirement
- Layoff
- Discharge

Other: Per our discussion at budget meeting moving to 70%

Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_  
From To

Last Day of Work \_\_\_\_\_  
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From To

Authorized by: *Markel Richman*  
Elected Official or Department Head

06/16/20  
Date

Authorized by: \_\_\_\_\_  
Board of Supervisors

\_\_\_\_\_  
Date



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

### HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of July 01, 2020  
Date

Name: Deanna Vaux  
Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Department: Treasurer  
Position: Motor Vehicle Deputy  
Salary/Hourly Rate: \$52,696.00

Fund: 0001-03-8100-000-10002

Status:  Full-time  Permanent Part-time  Temporary/Seasonal Part-time

Reason of Change:

- Hired
- Promotion
- Demotion
- Pay Increase
- Leave of Absence \_\_\_\_\_  
Dates
- Resignation
- Retirement
- Layoff
- Discharge

Other: Per our discussion at budget meeting moving to 81%

Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_  
From To

Last Day of Work \_\_\_\_\_  
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From To

Authorized by: *Mackel Schmeier*  
Elected Official or Department Head

06/16/2020  
Date

Authorized by: \_\_\_\_\_  
Board of Supervisors

\_\_\_\_\_  
Date



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

### HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of July 01, 2020  
Date

Name: Jessica Ann Wright

Department: Treasurer

Address: \_\_\_\_\_

Position: Tax Deputy

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Salary/Hourly Rate: \$45,540.00

Fund: 0001-03-9020-000-10003

Status:  Full-time  Permanent Part-time  Temporary/Seasonal Part-time

Reason of Change:

- Hired  Resignation
- Promotion  Retirement
- Demotion  Layoff
- Pay Increase  Discharge
- Leave of Absence \_\_\_\_\_  
Dates

Other: Per our discussion at budget meeting moving to 70%

Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_  
From To

Last Day of Work \_\_\_\_\_  
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From To

Authorized by: *Michael Schmeier*  
Elected Official or Department Head

June 16, 2020  
Date

Authorized by: \_\_\_\_\_  
Board of Supervisors

\_\_\_\_\_  
Date

<b>Employee</b>	<b>FY 2019/20</b>	<b>FY 2020/21</b>
Lance Granzow	\$ 37,596.00	\$ 37,596.00
Reneé McClellan	\$ 37,596.00	\$ 37,596.00
William Hoffman	\$ 37,596.00	\$ 37,596.00
Jessica Lara	\$ 64,127.00	\$ 65,450.00
**Mindy Mcleland	\$ 41,682.00	\$ 42,542.50
**Angila Silvey	\$ 41,048.00	\$ 42,542.50
Rebecca Junker	\$ 20.39	\$ 21.00
Denise Smith	\$ 16.92	\$ 18.00
Machel Eichmeier	\$ 63,744.00	\$ 65,059.00
**Deanna Vaux	\$ 51,306.00	\$ 52,696.00
**Jessica Wright	\$ 39,271.00	\$ 45,540.00
Kristi Hofmeister	\$ 17.31	\$ 19.68
**Sherry Simons	\$ 39,271.00	\$ 45,540.00
Michelle Harken	\$ 16.24	\$ 18.68
Samantha Cook	\$ 16.24	\$ 18.68
Darrell Meyer	\$ 98,548.00	\$ 100,581.00
Christopher Klein	\$ 70,000.00	\$ 71,400.00
Clifford Cory	\$ 43,332.00	\$ 44,198.00
Carol Fletcher	\$ 39,540.00	\$ 40,330.00
Renee Springston (Part-Time)	\$ 14.00	\$ 15.00
David McDaniel	\$ 86,631.00	\$ 91,504.00
<b>Civil Deputy</b>		
Anita Reed	\$ 48,930.15	\$ 51,684.92
<b>Administrative Assistant</b>		
Mindy Gehrke	\$ 16.61	\$ 17.83
Jordyn Houston (Part-Time)	\$ 15.00	\$ 16.48
<b>Deputies</b>		
***Jeffrey Brenneman	\$ 25.99	\$ 27.80
***David Burk	\$ 23.99	\$ 25.74
***Christain Copper	\$ 23.99	\$ 25.74
**James D. Holmes	\$ 73,636.35	\$ 77,782.08
***Mitchell Kappel	\$ 26.77	\$ 28.61
***Lance Lemke	\$ 26.32	\$ 28.14
***Edward Lepley	\$ 25.02	\$ 26.80
***Kourtney Nachazel	\$ 26.78	\$ 28.61
**Josh Nelson	\$ 29.46	\$ 31.34
***William Raum	\$ 26.89	\$ 28.73
<b>Part-Time Deputies</b>		
***Daniel Wegg	\$ 19.00	\$ 20.60
***Michael Liitschwager	\$ 19.00	\$ 20.60
***Blake Munro	\$ 19.00	\$ 20.60
***David Twedt	\$ 19.00	\$ 20.60
<b>Communications/Dispatch</b>		
***Caden Hobson	\$ 17.30	\$ 17.82
***Heather Johlas	\$ 16.76	\$ 17.26
****Sara Robinson	\$ 22.12	\$ 22.78
<b>Part-Time Communications</b>		
***Hannah Metz	\$ 15.00	\$ 16.48
***Elizabeth Glade	\$ 15.00	\$ 16.48
***Jamie Kolthoff	\$ 15.00	\$ 16.48
***Erin Riedinger	\$ 15.00	\$ 16.48
***Sophia Lupkes	\$ 15.00	\$ 16.48
<b>Jail Administration</b>		
Nicholas Whitmore	\$ 72,176.22	\$ 76,239.74

<b>Collections</b>		
Karla Gear	\$ 20.48	\$ 20.75
<b>Correctional Officers</b>		
***Ryan Buseman	\$ 25.29	\$ 26.05
***Jeffrey Folkerts	\$ 20.07	\$ 20.67
***Jason Fults	\$ 21.74	\$ 22.39
***Jennifer Kluesner	\$ 18.33	\$ 18.88
***Rebecca Maifeld	\$ 20.01	\$ 20.62
***Deb Mesch	\$ 21.39	\$ 21.66
***Leland Mosch	\$ 18.33	\$ 18.88
***Michael Chapman	\$ 16.76	\$ 17.26
***Cyrus Thomas	\$ 17.82	\$ 18.35
***Steve Recker	\$ 20.12	\$ 20.72
***Jesse Wolf	\$ 21.74	\$ 22.39
<b>Part-Time Correctional Officers</b>		
***Maxwell Chapman	\$ 15.00	\$ 16.48
***Jennifer Crosser	\$ 15.00	\$ 16.48
***Robert Drake	\$ 15.00	\$ 16.48
***Matthew Evans	\$ 15.00	\$ 16.48
***Matthew Gagne	\$ 15.00	\$ 16.48
***Alec Jensen	\$ 15.00	\$ 16.48
***Joshua June	\$ 15.00	\$ 16.48
***Daniel Kluesner	\$ 15.00	\$ 16.48
***Diane Rash	\$ 15.00	\$ 16.48
***Haydon Rhoades	\$ 15.00	\$ 16.48
***Michelle Ryan	\$ 15.00	\$ 16.48
***Jacob Sweet	\$ 15.00	\$ 16.48
***Brooke Thieme	\$ 15.00	\$ 16.48
***Ericka Vargason	\$ 15.00	\$ 16.48
<b>Matron &amp; Attendant</b>	\$ 9.00	\$ 9.00
Lori Kadner	\$ 61,794.00	\$ 63,069.00
**Cheryl Lawrence	\$ 49,122.00	\$ 50,134.00
Laura Isenhower (Part-Time)	\$ 13.00	\$ 14.00
****Don Knoell	\$ 70,850.00	\$ 72,798.00
****Connie Mesch**	\$ 49,595.00	\$ 54,598.00
****Tifani Eisentrager	\$ 21.71	\$ 22.36
Matthew Jones	\$ 70,000.00	\$ 70,000.00
Michael Pearce	\$ 40,000.00	\$ 40,520.00
∞ Taylor Roll	\$ 96,000.00	\$ 108,000.00
Bruce Dieken	\$ 67,780.00	\$ 69,406.00
Joseph Donald	\$ 27.10	\$ 27.75
Mark Oliver	\$ 60,080.00	\$ 61,522.00
Greg Ringena	\$ 66,755.00	\$ 70,000.00
Marti Brooks	\$ 19.00	\$ 19.93
Carroll Adams	\$ 17.25	\$ 17.25
Cole Birchmier	\$ 21.39	\$ 21.84
Lucas Burton	\$ 21.42	\$ 22.20
Chad Cearly	\$ 21.64	\$ 22.16
Terry Clemons	\$ 22.37	\$ 22.86
Keith Crosser	\$ 21.90	\$ 22.40
Marty Eide	\$ 21.83	\$ 22.38
Clint Friest	\$ 21.86	\$ 22.39
Glendon Granzow	\$ 21.74	\$ 22.24
Scott Hackney	\$ 21.62	\$ 22.08

Jerry Hammond	\$ 22.02	\$ 22.50
Bruce Haskin	\$ 22.17	\$ 22.70
David Hilsabeck	\$ 21.60	\$ 22.01
Shane Holdgrafer	\$ 21.95	\$ 22.41
Landon Janes	\$ 21.78	\$ 22.29
Adam Johnson	\$ 21.64	\$ 22.13
Blake Jones	\$ 21.56	\$ 22.04
Jason Leverton	\$ 21.72	\$ 22.27
Mitchell Mosch	\$ 21.80	\$ 22.35
Dan Nelson	\$ 21.60	\$ 22.05
Travis Prochaska	\$ 21.39	\$ 21.81
Clint Reents	\$ 21.88	\$ 22.43
Rod Ryan	\$ 22.31	\$ 22.75
Shane Schossow	\$ 22.39	\$ 22.75
Dale Schwarck	\$ 20.86	\$ 21.39
Ryan Stupp	\$ 21.74	\$ 22.29
Johnathan Tjarks	\$ 21.85	\$ 22.28
Shawn Toomsen	\$ 21.96	\$ 22.42
Tim Windelow	\$ 22.17	\$ 22.70
Paul Martin	\$ 20.50	\$ 20.89
Kevin Wykle	\$ 21.92	\$ 22.33
****Bernal Koehrsen	\$ 30,505.00	\$ 30,902.00
****Wesley Wiese	\$ 65,087.00	\$ 65,933.00
Craig Boomgarden	\$ 53,563.00	\$ 54,259.00
Christopher Barber	\$ 57,808.00	\$ 58,560.00
Kit Paper	\$ 43,940.00	\$ 44,511.00
Camryn Grubic	\$ 36,005.00	\$ 36,473.00
Davis Horton	\$ 42,903.00	\$ 43,461.00
Brennen Reysack	\$ 36,000.00	\$ 36,468.00
Bridger Lawrence (Part-Time)	\$ 11.50	\$ 11.50
George Wesley Haefner (Part Time)	\$ 10.00	\$ 10.00
Rebecca Frerichs (Part-Time)	\$ 11.50	\$ 11.75
Martin Steiner (Part-Time)	\$ 14.00	\$ 14.00
Jessica Sheridan	\$ 39,995.00	\$ 40,515.00
Jody Mesch	\$ 70,000.00	\$ 70,910.00
David Corcoran	\$ 17.44	\$ 17.67
Linn Adams	\$ 81,816.00	\$ 86,000.00
Jodi Hamilton	\$ 24.13	\$ 25.11
Michelle Lauchner (Part-Time)	\$ 16.09	\$ 16.41
Parker Manning (Part-Time)	\$ 10.50	
Mary Nelson (Part-Time)	\$ 14.80	
Mary Swartz	\$ 25.11	\$ 26.12
Kathryn Vitasek (Part-Time)	\$ 11.50	
****Thomas Craighton	\$ 50,000.00	\$ 50,650.00
Angela De La Riva	\$ 50,000.00	\$ 50,650.00
Mindy McLeland	\$ 2,000.00	NA