



Hardin County Sheriff's Office

Jail Division

1116 14th Avenue
Eldora, IA 50627
Tel: (641) 939-8194 Fax: (641) 939-8212

EMPLOYMENT POSTING JANUARY 22, 2020

FULL TIME JAIL SERGEANT

The Hardin County Sheriff's Office is currently accepting applications for the position of jail sergeant. The successful candidate will be expected to work all shifts, but will be primarily assigned to 2300-0700. This is a full time position with hourly pay at \$21.74 and full time county benefits. Refer to the Hardin County Employee Handbook for further details.

The sergeant will become a member of the jail command staff and will;

- Be responsible for the actions and leadership of jail staff.
- Be responsible for the sanitation and conditions of confinement on their shift.
- Lead others by professional example.
- Be expected to fully know and comprehend the jail policies, handbook, Chapter 50, and National Detention Standards.
- Take responsibility for their own and subordinate's behavior and actions.
- Learn, grow, and achieve additional goals and interests while a supervisor.
- Follow all instructions and directives from upper management as needed.
- Fill in on shifts when needed.
- Take calls on time off to address issues and questions.
- Be an effective leader in a professional manner to staff and detainees.
- Other duties as assigned.

Resumes and letters of interest are due by 02-05-2020.

Nick Whitmore, Jail Administrator
Hardin County Sheriff's Office