

HARDIN COUNTY BOARD OF SUPERVISORS
MINUTES – JULY 8, 2020
WEDNESDAY - 9:00 A.M.
COURTHOUSE LARGE CONFERENCE ROOM

Chair Lance Granzow called the meeting to order. The meeting was held electronically due to COVID-19 public health risks. Also in attendance were Supervisors BJ Hoffman and Reneé McClellan; and Tony Baranowski, Darla Kalous, JD Holmes, Pauline Lloyd, Gene Newgaard, Kerri Johannsen, Curt Groen, Mariah Lynne, Bret Dublinske, Josh Odom, Justin Ites, Machel Eichmeier, Dave McDaniel, Wes Wiese, Jake Ketzner, Nick Boeyink, Megan Kirik, Tifani Eisentrager, Jessica Lara, Julie Duhn, Max Friedman, Laura Cunningham, Mark Buschkamp, Abby Flatness, Cody Smith, Jody Anderson, Michael Pearce, Jessica Sheridan, Taylor Roll, Thomas Craighton, Angela De La Riva, Lori Kadner, Darrell Meyer, and Angela Silvey.

The Pledge of Allegiance was recited.

McClellan moved, Hoffman seconded to approve the agenda as posted. Motion carried.

Upon the recommendation of County Attorney Darrell Meyer, Hoffman moved, McClellan seconded to table the second consideration of the amendment to Article XXIII of Ordinance No. 29 as modified by the Board of Supervisors. Roll Call Vote: “Ayes” Hoffman, McClellan, and Granzow. “Nays” None. Motion carried.

Hoffman moved, McClellan seconded to set July 15, 2020 at 9:01 a.m., in the large conference room and via Zoom, for the second consideration of the amendment to Article XXIII of Ordinance No. 29 as modified by the Board of Supervisors. Roll Call Vote: “Ayes” Hoffman, McClellan, and Granzow. “Nays” None. Motion carried.

Hoffman moved, McClellan seconded to table setting the time and date for the final consideration and adoption of the amendment to Article XXIII of Ordinance No. 29 as modified by the Board of Supervisors. Roll Call Vote: “Ayes” Hoffman, McClellan, and Granzow. “Nays” None. Motion carried.

McClellan moved, Hoffman seconded to approve the minutes of May 22, 2020 and June 30, 2020. Motion carried.

Hoffman moved, McClellan seconded to approve the July 8, 2020 claims for payment. Motion carried.

Utility Permits: None.

Secondary Roads:

County Engineer Taylor Roll advised two projects were going well.

McClellan moved, Hoffman seconded to approve the purchase of a GMC pickup for Secondary Roads from Dale Howard Inc. Granzow stated he preferred the Ford due to front axle and cost. Motion carried.

Jessica Lara and Tony Baranowski presented on a partnership between the County and Times Citizen Communications to facilitate absentee voting in the 2020 General Election. Times Citizen Communications will insert a flyer in its publications and commit to keeping costs to the County under \$700. No action necessary; informational only.

Hoffman moved, McClellan seconded to accept and approve the resignation of Dave Mitchell from the Hardin County Veterans Affairs Commission. Motion carried.

No action was taken on the appointment to fill the vacancy resulting from Mitchell’s resignation.

Hoffman moved, McClellan seconded to approve the tax abatements for Ellsworth Neighborhood Investment Group LLC, Abate Orders 5892-5906. One additional abate order will appear on the July 15, 2020 agenda. Meyer explained the abatements were due to incorrect

tax assessments. Roll Call Vote: “Ayes” Hoffman, McClellan, and Granzow. “Nays” None. Motion carried.

WHEREUPON Board Member McClellan moved that the following Resolution be adopted:

RESOLUTION NO. 2020 - 30

APPROPRIATIONS RESOLUTION
2020/2021 FISCAL YEAR

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2020, in accordance with Section 331.434, Subsection 6, Code of Iowa,

NOW, THEREFORE, be it resolved by the Board of Supervisors of Hardin County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund effective July 1, 2020.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2020/2021 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund’s total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to applicable departments and officers monthly during the 2020/2021 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2021.

The appropriations schedule is as follows:

OFFICE OR DEPARTMENT	Remaining 50% APPROPRIATION AMOUNT
Health Board	\$193,580
General Assistance	\$30,666
Clerk of Court	\$32,675
Pioneer Cemetery	\$12,750
General Services – Courthouse	\$167,850
General Services – Misc.	\$39,500
General Services – Co. Office Bldg.	\$14,600
DHS	\$4,263
Mental Health Admin.	\$471,959
Chemical Dependency	\$2,238
Insurance	\$246,196
Non-departmental 89	\$462,491

Debt Service	\$814,955
Inter-fund Operating Transfers	\$1,061,359
Non-Departmental 99	\$144,992

The motion was seconded by Board Member Hoffman and after due Consideration thereof, the roll was called and the following Board Members voted:

AYES: McClellan, Hoffman, and Granzow
 NAYS: None
 ABSENT: None
 ABSTAIN: None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed And adopted this 8th day of July, 2020.

/s/ Lance Granzow
 Lance Granzow, Chairman
 Hardin County Board of Supervisors

ATTEST:

/s/ Jessica Lara
 Jessica Lara
 Hardin County Auditor

Hoffman moved, McClellan seconded to approve the Auditor's Monthly Report for June 2020. Motion carried.

McClellan moved, Hoffman seconded to approve the Recorder's Monthly Report for June 2020. Motion carried.

Hoffman moved, McClellan seconded to approve the Sheriff's Monthly Report for June 2020. Motion carried.

Hoffman moved, McClellan seconded to approve the pay increase of Angela Silvey, Election Deputy, at a rate of 65% of elected official's salary, effective 07/01/2020. Motion carried.

McClellan moved, Hoffman seconded to approve the hiring of Matthew Vogeler, part-time Sheriff's Office Communications, at a rate of \$16.48/hour, effective 07/23/2020. Motion carried.

COVID-19 Update:

Emergency Management Coordinator Thomas Craighton advised there is much discussion about serology testing. As the Courts are reopening on July 13, Craighton recommended the Board formally open the Courthouse, but with existing safety procedures in place. Craighton also presented information on an automatic fever detection system that would allow the County to perform contact tracing. Lastly, Craighton explained the efficacy of different kinds of masks.

Public Comments:

Comments and questions were received from Pauline Lloyd on multiple topics.

Other Business:

Hoffman advised that through the CARES Act students in grades Pre-K through 12 on the free and reduced lunch program will be receiving debit cards in the mail to utilize toward grocery expenses.

Hoffman moved, McClellan seconded to adjourn. Motion carried.

At 1:00 p.m. the Board met for a department head/elected official meeting. The meeting was held electronically due to COVID-19 public health risks. In attendance: Supervisors Granzow, Hoffman, and McClellan; and Dave McDaniel, Linn Adams, Don Knoell, Wes Wiese, Bernie Koehrsen, Machel Eichmeier, Jessica Lara, Thomas Craighton, Jody Mesch, Jessica Sheridan,

Michael Pearce, Taylor Roll, Angela De La Riva, Lori Kadner, Darrell Meyer, and Angela Silvey.

Talks on reopening of County buildings resumed. Craighton expanded on the automatic fever detection system presented at the regular Board meeting. The system, being considered for the Courthouse, County Office Building, and Jail, scans for body temperature via wrist and takes a headshot. Cost is estimated at \$2,000 per module, with much of the cost, according to Craighton, reimbursable through grants. Visitors would also be required to sign a log.

Questions and concerns about cost; data collection, usage, and sharing; and procedures following a COVID-positive case were addressed. The Board will decide whether or not to acquire the fever detection system at a future meeting.

Also discussed was the Courts' reopening, slated for July 13, 2020, and the County's response. While Craighton and Meyer supported the County joining with the Courts and issuing a formal statement of reopening, Granzow and McClellan preferred County offices continue operations as-is, on an appointment-only basis.

Craighton asked if he should institute manual temperature-taking while awaiting a decision on the fever detection system. Granzow stated the summer heat will cause visitors to fail testing.

Other Business:

Bernie Koehrsen advised Dave Mitchell was hired as city administrator of Avoca, Iowa, creating an opening on the VA Commission. Koehrsen will advertise and conduct interviews to fill the position.

At 2:14 p.m. McClellan moved, Hoffman seconded to adjourn. Motion carried.

/s/ Lance Granzow
Lance Granzow, Chair
Board of Supervisors

/s/ Jessica Lara
Jessica Lara
Hardin County Auditor