

REGULAR DRAINAGE MEETING
January 29, 2020 9:30 AM

1/29/2020 - Minutes

1. Open Meeting

Hardin County Drainage District Chairperson, Lance Granzow opened the meeting. Also present were Trustee Renee McClellan; Trustee BJ Hoffman; Landowner Curt Groen; Lee Gallentine of Clapsaddle-Garber Associates, and Drainage Clerk, Denise Smith

2. Approve Agenda

Hoffman motioned to approve the agenda. Second by McClellan. All ayes. Motion Carried.

3. Approve Minutes

Motion by Hoffman to approve the minutes to Regular Drainage Meeting dated 01-22-2020 and DD 86 Hearing on Engineer's Report Minutes dated 01-22-2020. Second by McClellan. All ayes. Motion carried.

4. Approve Claims For Payment

Motion by Hoffman to approve the Claims for Payment with pay date of Friday, January 31,2020. All ayes. Motion carried.

DD 22 - WO 176&192 Pay Estimate No. 5, Gehrke, Inc., \$101,760.79

5. DD 22 - WO 176 & 192 Comb. - Discuss W Possible Action - Change Orders 7-12

Heather Thomas of CGA provided an update on change orders to project WO 176 & 192 Combined:

Change Order 7: was a septic repair, that the Trustees authorized up to \$4,000 to repair on the Reyerson property, the actual cost was only \$1,650.

Change Order 8: was a private tile repair, it was authorized that up to 400" of tile to be installed, only 350' were installed, so that came in at \$3,150.

Change Order 9: was bedding rock approved by Trustees, came in way under the 100 tons authorized, only 15 tons of rock were used, so that came in at \$360.00.

Change Order 10: Miscellaneous quantity adjustments, and taking out some of the CC televising in the roads, and fewer than expected private tile connections, so that came in with a net deduct of -\$1,896.00.

Change Order 11: Clarifying completion dates and authorizing that 2 year maintenance bond agreement will become effective this spring as soon as they finish punchlist items, and extra work that was approved through November 30th.

Change Order 12: was for overflow connections at Structures 4 & 5, those come to an addition of \$20,492.00

The original bid by Gehrke was \$549,332.50, with the added overflow connections, total costs were over \$8,255.00, and with an extra \$20,500 additional costs for the overflow connection, this project came in pretty close to the original bid. Total cost was \$557,587.50.

Thomas stated that they met with Mr. Randy Silvest, and addressed his concerns, that were discussed in a

previous meeting, some of his concerns were valid and will be addressed in the spring as punch list items. One of Silvest's concerns was the intake in the ditch was too far out in his field, Thomas did measure from the center of the roadbed and found the intake within 26' to 27' from the center of the road bed, so it is in the ditch right of way. Thomas stated they would revisit it in the spring to verify. Thomas stated there were some issues Silvest raised that were more personal preference type items. One of those items was an area where the contractor had done some surface re-shaping, and eliminated some ponding, and Silvest wants it put back to the pond, Thomas stated the contractor will do that and they will work through the issues in the spring. Thomas felt the contractor left it in a better state than what they found it in.

The pay estimate included in claims was to release \$101,760.79 and reduces retainage down to 2% of construction which still exceeds remaining work left, such as seeding. It is Thomas's recommendation to approve Pay Estimate No. 5 and Change Orders 7 through 12. The Trustees appreciate the detailed explanation and the customer service CGA and Gehrke have provided to the landowners on this project.

Motion by McClellan to approve the Pay Estimate No. 5 listed in today's claims and to approve Change Orders 7 through 12. Second by Hoffman. All ayes. Motion carried.

6. DD 22 - WO 276 - Discuss W Possible Action - Investigation Summary

DD 22 - WO 276 - Thomas stated there is a sinkhole in Randy Silvest's wetland, and district tile goes through that area. Thomas stated CGA did go out and probed and were not able to locate it within 4' of the surface. The sinkhole leads them to believe that a joint has separated and is sucking from both sides of the pipe. CGA recommends to submit this to the lottery for a spot repair.

Motion by Hoffman to add WO 276 to the lottery system. Second by McClellan. All ayes. Motion carried.

7. DD 143 - WO 167 - Discuss W Possible Action - Surveyor's Report & Engineer's Supplemental Report

The Trustees had tasked Smith with scouting locations for the DD 143 Hearing on the Surveyor's Report & Engineer's Supplemental Report. Smith spoke with Radcliffe Mayor Taylor Roll, who stated that the City Hall would seat as many people as the Fire Station or the golf course, and would be available most days or evenings with some exceptions. The Radcliffe Elementary School would hold up to 125 people with table and bench style seating, no projector or sound system is available at this location, they are available Monday, March 16th or Tuesday, March 17th they are on Spring Break and the cafeteria would be available for a day or evening meeting, they have building maintenance the rest of that week and the cafeteria would be unavailable. Smith spoke with Thomas Creighton, EMA Coordinator, and the Emergency Operations Center building is available and would seat 50-60 people, and is available most days and evenings the 3rd week in March, except the evening of the 17th as they have commission meetings that evening.

Discussion centered around availability of a sound system, ability to record the meeting and ability to have a projector on site. Hoffman is unavailable March 16 & 17. Hoffman stated we could plan for the capability to record at the EOC building, and seat more people than the large conference room at the Courthouse, his preference would be to hold it at the EOC. McClellan had concerns about holding meetings in many different locations as it makes logistics for scheduling and attendance difficult. Granzow stated he would like to hold the meeting during business hours, he would invite written comments from those unable to attend the meeting be submitted to the drainage clerk.

Motion by Hoffman to conduct the DD 143 Public Hearing on March 25th at 11:00 AM at the Hardin County Emergency Operations Center. Second by McClellan. All ayes. Motion carried.

8. DD 34 - WO 189 -Discuss W Possible Action - Repair Summary

DD 34 - WO 189 - Smith spoke with Hands On Excavating to confirm seeding had been done on this project. Hands On confirms that final grading and seeding is complete. It had been discussed to add this to the agenda at the end of January/beginning of February to hold a landowners meeting for review of Repair Summary.

Motion by Hoffman to hold the DD 34 Landowners Meeting on February 12, 2020 at 10:00 Am in the Large Conference Room at the Courthouse. Second by McClellan. All ayes. Motion carried.

9. Discuss W Possible Action - 2020 Private Trustee Election Canvass

Smith presented the 2020 Private Trustee Election Canvass conducted on Tuesday, January 21, 2020, for review and approval.

Motion by Hoffman to approve the 2020 Private Trustee Election Canvass as certified in the canvass as conducted on January 21, 2020. Second by by McClellan. All ayes. Motion carried.

10. DD 165 - Discuss W Possible Action - Petition For Private Trustee Control

DD 165 submitted a request for Private Trustee Control. Smith stated that she can verify the number of landowners in the district and that the names submitted constitute a majority of landowners. Once a majority is verified, Smith can draft a letter notifying landowners that all current work orders in the district would cease until such time as an election is held. Landowners would need to have 3 judges and 2 clerks to conduct the election and a location. Smith can let landowners know that this information would need to be returned to the Supervisors acting as Trustees so we can begin the election process.

Hoffman motioned to acknowledge the DD 165 petition and for Smith to verify landowners majority, return with that information at next regular drainage meeting and to start the election proceedings process. Second by McClellan. All ayes. Motion carried.

11. Other Business

Smith informed the Trustees that postcards were mailed for Private Drainage Trustee Meeting on February 19 @ 12:30 pm and postcards were mailed for DD 122 & DD 8 for landowner feedback on tile function and flow for warranty review, feedback is due on or before May 1, 2020, warranty expires June 27, 2020.

12. Adjourn Meeting

Motion by Granzow to adjourn. All ayes. Motion carried.