

REGULAR DRAINAGE MEETING

4/17/2019 - Minutes

1. Open Meeting

Hardin County Drainage District Board of Trustees Chairperson, Renee McClellan, opened the meeting. Also present were Trustee, Lance Granzow; Lee Gallentine and Heather Thomas with Clapsaddle-Garber Associates (CGA); Drainage Clerk, Becca Junker. Absent: BJ Hoffman

2. Approve Agenda

Granzow moved, McClellan seconded to approve the agenda as presented. All ayes. Motion carried.

3. Approve Claims For Payment

Granzow moved, McClellan seconded to approve the claims for payment with pay date of Friday, April 19, 2019. All ayes. Motion carried.

DD 21 Reclassification	Clapsaddle-Garber Assoc	\$4,276.20
DD 38 Ongoing Repairs	Williams Excavation LLC	\$7,425.00
DD 38 Clean silt out of setting holes	Williams Excavation LLC	\$746.00
DD 56 Generation of Supplemental Report	Clapsaddle-Garber Assoc	\$2,899.00
DD 123 Construction Ovserv for Repair to Sinkhole	Clapsaddle-Garber Assoc	\$6,865.35
DD 131 Review & Attendance for Reclassification	Clapsaddle-Garber Assoc	\$1,413.80
DD 148 Bid Letting for Open Ditch Cleanout	Clapsaddle-Garber Assoc	\$1,490.11

4. DD 26 - Discuss, With Possible Action, Project Update

Gallentine informed the Trustees that he had been in contact with Dan Olsen, OSP Manager of Finley Engineering last October regarding the margin GPS coordinates so that they could be put into a map. Gallentine reached out to Olsen a couple weeks ago for an update and was told that the files he sent were not compatible with their system. Gallentine then offered to send the information in a different format and Olsen wanted to know how much that would cost. Trustees agreed there was no action necessary at this time.

5. DD 26 Lat 4 - Discuss, With Possible Action, Engineers Concern On 2015 Repair Summary

Thomas presented the minutes from the Landowner meeting from October 25, 2017:

"After introductions were made, Peterson stated the drainage problems occurring south of 190th Street and between C Avenue and D Avenue. He would like to see the old and new tiles hooked together. It was stated an alternative would be to abandon the newer tile and replace the old tile with 30" pipe. It was discussed whether this would constitute as an improvement or not. Thomas stated she would have to research the plans to give a definite opinion. It was agreed that Thomas would review the televising and report back with options on how to proceed. McClellan moved, Granzow seconded to instruct CGA to investigate the district and propose options for resolving the drainage problems. All ayes. Motion carried."

Thomas then referenced the August 8, 2018 minutes:

"Schlemme stated that landowner, Paul Peterson, has requested the current project be put on hold. Thomas stated that she has completed some calculations but no formal report has been created. She estimated approximately \$1,200 has been charged but not billed and to complete the report would cost an additional \$3,000.

She stated that the tile is flowing and working at this point. Granzow moved, McClellan seconded to place the project on hold and not do a report until landowners request. Schlemme is to inform the landowners via email of the change. All ayes. Motion carried."

Granzow moved to address the minutes from October 25, 2017 Landowner Meeting and the minutes from August 8, 2018 yearly, unless a sinkhole presents itself and needs addressed. McClellan seconded. All ayes. Motion carried.

6. DD 148 - Discuss, With Possible Action, Repair Summary

Discussion was had regarding the repair summary of the project Randy Brown started and McDowell & Sons finished. Gallentine is still reviewing invoices and will hopefully be getting an update sent to Junker by next weeks meeting.

The recommendation for the silt in the ditch from CGA is to get the silt cleaned out. Gallentine mentioned that if the silt is not cleaned out and does build up, it will be very expensive to jet clean out. During the Landowners Meeting on March 27, 2019, the landowners refused the lowest bid and requested a petition to take over the management of their district.

With CGA's recommendation in mind, the Trustees decided there would be no action taken at this time.

7. DD 57 And 134 - Discuss, With Possible Action, Outstanding Scans

Junker informed the Trustees that while doing assessments this year, it was brought to her attention that there was an outstanding balance of \$300 for DD 57 and \$300 for DD 134 from 2016 when Ryken Engineering took scans of the district maps. Junker requested this gets paid for out of the Trustees budget. Granzow moved to pay out of the Trustees budget, McClellan seconded. All ayes. Motion carried.

Granzow then stated that at some point there needs to be an assessment of all districts so that there is always a positive balance in all district accounts so that the Trustees budget is not paying for all these expenses, as the Board of Supervisors budget is not district.

Granzow then asked if there was a benefit of keeping the original copies of the maps that were scanned in 2016 in the Hardin County Courthouse or if they could be moved to Iron Mountain. Gallentine suggested they stay in the County just in case there is a blurred scanned image and the original is needed for clarification. In the past two years it has not been a problem so he then deferred the decision to Tina Schlemme and Becca Junker. Junker said she would discuss with Schlemme.

8. Drainage District Signs- Update

Junker informed the Trustees that she has reached out to John Tjarks and he has been in contact with his vendors. He is still waiting to hear back from two but once he hears back he will forward that information to Junker. Tjarks did mention possibly using carsonite markers rather than sleeves over poles. Trustees agreed there is no action to take at this time and advised Junker to keep them informed with any updates.

9. Other Business

DD 22: Granzow and Gallentine had a discussion about the disconnect that goes under the road. Granzow asked if Randy Madden had gotten into contact with Gallentine and he had left a message. Madden was looking for an update and Gallentine said he would be calling Madden back soon.

DD 123: Pay Estimate No. 2: Gallentine emailed Junker a Pay Estimate yesterday afternoon (4/16/19) after the agenda was posted requesting a payment of \$21,678.12 to Hands On Excavating, LCC from DD 123 on April 19, 2019. Granzow moved to pay Hands On Excavating, LLC, McClellan seconded. All Ayes. Motion Carried.

10. Adjourn Meeting

Granzow moved, McClellan seconded to adjourn the meeting. All ayes. Motion Carried.