



HARDIN COUNTY
Board of Supervisors

Tuesday, January 22, 2019

1. 10:00 A.M. Call To Order
Courthouse Large Conference Room
2. Pledge Of Allegiance
3. Approval Of Agenda
4. Approval Of Minutes

Documents:

[01-16-2019_MINUTES.PDF](#)
[01-18-2019_MINUTES.PDF](#)

5. Approval Of Claims For Payment

Documents:

[VENDOR PUBLICATION REPORT 1-23-2019.PDF](#)

6. Employee Handbook
7. Change Of Status: Community Services Department

Documents:

[COMMUNITY SERVICES CHANGE OF STATUS.PDF](#)

8. Construction Evaluation Resolution

Documents:

[2019 CONSTRUCTION EVALUATION RESOLUTION.PDF](#)

9. Change Of Status: Secondary Roads

Documents:

[SECONDARY ROADS CHANGE OF STATUS.PDF](#)

10. Utility Permits & Secondary Roads Department
11. Secondary Roads Holiday Overtime Compensation
12. Public Comments

Documents:

[HARDIN COUNTY POLICY FOR PUBLIC COMMENT.PDF](#)

13. Other Business

14. Adjournment

15. 12:00 P.M. Drainage
[VIEW DRAINAGE AGENDAS](#)
Courthouse Large Conference Room

HARDIN COUNTY BOARD OF SUPERVISORS
MINUTES – JANUARY 16, 2019
WEDNESDAY - 10:00 A.M.
COURTHOUSE LARGE CONFERENCE ROOM

At 9:00 a.m. a meeting was held to review plans and specifications for the Courthouse HVAC replacement system and Courthouse east entrance project. Present: Supervisors Reneé McClellan, Lance Granzow and BJ Hoffman; and Jody Mesch, Matt Jones, Micah Cutler, Pauline Lloyd, Michael Nolan, Rick Gustin, Matt Kane, Justin Ites, and Rick Patrie. No action was necessary at this time; informational only.

At 10:00 a.m. Chair Reneé McClellan called the meeting to order. Also present were Supervisors Lance Granzow and BJ Hoffman; and Jody Mesch, Mark Buschkamp, Angela De La Riva, Curt Groen, Wes Wiese, Eric Armstrong, Justin Ites, Machel Eichmeier, Lori Kadner, Micah Cutler, Rick Patrie, Korey DeBerg, Taylor Roll, Bob Juber, Donna Juber, Pauline Lloyd, Julie Duhn, and Nancy Lauver.

The Pledge of Allegiance was recited.

Hoffman moved, Granzow seconded to approve the agenda as posted. Motion carried.

Granzow moved, Hoffman seconded to approve the minutes of 1/9/2019. Motion carried.

Hoffman moved, Granzow seconded to approve the 1/16/2019 claims for payment. Hoffman then moved, Granzow seconded to amend the motion to include approval of the claim dated 12/19/2018 for \$62.51, payable to Franklin County Emergency Management. Motion carried on both items.

Two bids were opened for financing of the Courthouse HVAC replacement project. Green Belt Bank & Trust, Option 1: 4.05% fixed for 10 years, or Option 2: 3.75% fixed for first 5 years, then fixed for 5 years at 2% above the 5-year treasury rate. Great Western Bank: 4.1% fixed rate for 10 years. A public hearing will be held on the bids on Friday, January 18, 2019 at 10:00 a.m.

Hoffman moved, Granzow seconded to approve the pay increase for Davis Horton, Conservation Interpretive Program Assistant, to \$20.19/hour, effective 1/16/2019. Motion carried.

Hoffman moved, Granzow seconded to approve the resignation of Cody Barloon, Conservation Department, effective 1/9/2019. Motion carried.

Granzow moved, Hoffman seconded to approve the Sheriff's monthly report for December 2018. Motion carried.

WHEREUPON Board Member Hoffman moved that the following Resolution be adopted:

RESOLUTION NO. 2019-04
Resolution for Revision of Policy for Transport of Human Remains

WHEREAS, the best interests of Hardin County will be served by setting forth procedures to be used by medical examiner investigators in situations involving the removal of a body from the place of death.

BE IT RESOLVED, that whenever a medical examiner investigator inspects a death scene and makes a determination that an autopsy of the decedent will be necessary, the following procedures will be used:

CONTACT WITH NEXT OF KIN

The medical examiner investigator will make all reasonable efforts to contact the next of kin of the decedent. Said contact will be made to inform the next of kin of the death if they

have not been previously notified, to determine if there is a funeral contract or pre-arrangement with any funeral home, and in the absence of any pre-arrangement to determine whether or not there is a preference as to which funeral home they want to handle the funeral arrangements.

The funeral home which holds a contract or pre-arrangements, or in absence of any pre-arrangements, the funeral home selected by the next of kin will be called and provided the opportunity to remove the body from the place of death directly to the funeral home selected. Furthermore, if an autopsy is needed, the funeral home selected will be provided the opportunity to transport the body between such funeral home and the facility where the autopsy will be performed. If such funeral home does transport the decedent for autopsy, Hardin County will provide funding for the autopsy transportation at the rate established by the County.

NO NEXT OF KIN OR INABILITY TO CONTACT NEXT OF KIN

If there is no next of kin or there is an inability to contact the next of kin, the medical examiner investigator will contact the funeral home in the community closest to the decedent's residence and provide such funeral home the opportunity to remove the body from the place of death directly to that funeral home. If there is more than one funeral home in the community closest to the decedent's residence, the medical examiner investigator shall check with all funeral homes in such community to see if there is a funeral contract or pre-arrangement with any funeral home. If so, then that funeral home will be given the opportunity to remove the body from the place of death directly to that funeral home. Further, if an autopsy is needed, that funeral home will be provided the opportunity to transport the body between such funeral home and the facility where the autopsy will be performed. If such funeral home does transport the decedent for autopsy, Hardin County will provide funding for the autopsy transportation at the rate established by the County. If there is no pre-arrangement or contract, then the medical examiner investigator shall alternate between said funeral homes in providing the opportunity of transporting the decedent to and from the autopsy facility. In either event noted above, Hardin County will provide funding for the transportation at the rate established by the County.

BE IT FURTHER RESOLVED that wherever a medical examiner investigator inspects a death scene and makes a determination that an autopsy of the decedent will not be necessary, the procedures set forth above will still be used. If Hardin County is responsible for funding of such transportation in the event that an autopsy is not required, payment will be made at the rate established by the County.

BE IT FURTHER RESOLVED that Hardin County hereby establishes a rate of County funded payment for the transportation of bodies in situations noted above. In addition, should any funeral home refuse to provide the autopsy transportation in any particular death, then the medical examiner investigator shall contact the nearest designated funeral home to provide such transportation for that particular death. A refusal to provide autopsy transportation in any one death case shall not be deemed a refusal to provide future autopsy transportation in connection with future deaths. A designated funeral home is one which has agreed to provide such transportation, etc. at the payment rates established by the County.

- Basic services of funeral director and staff for removal of a body: \$200
- Transportation: \$1.00/per mile
- Use of vehicle and equipment for transporting remains: \$125
- Preparing remains after autopsy: \$100

BE IT FURTHER RESOLVED that the medical examiner investigator shall submit a written claim for services to the Hardin County Auditor's office no later than 30 days after the date of death of the decedent.

The motion was seconded by Board Member Granzow and after due consideration thereof, the roll was called and the following Board Members voted:

AYES: Hoffman, Granzow and McClellan
NAYS: None
ABSENT: None
ABSTAIN: None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 16th day of January, 2019.

/s/ Reneé McClellan
Reneé McClellan, Chair
Board of Supervisors

ATTEST:

/s/Jessica Lara
Jessica Lara
Hardin County Auditor

Utility Permits:

Hoffman moved, Granzow seconded to approve the utility permit application submitted by Aureon for the purpose of boring and burying fiber north along County Highway S27 from County Highway D25 to Main Street, Alden, then north from County Highway S25 to County Highway C73, then east along C73 to State Highway 65, then passing south under State Highway 65 and continuing east along State Highway 65/57 to the City of Ackley. Motion carried.

Secondary Roads Department: None.

Public Comments:

Public Comments were received regarding the Construction Evaluation Resolution.

Other Business: None.

Granzow moved, Hoffman seconded to adjourn. Motion carried.

At 10:30 a.m. a meeting was held with the County Treasurer regarding the FY 2020 budget and financing. Present: Supervisors Reneé McClellan, Lance Granzow, and BJ Hoffman; and Treasurer Machel Eichmeier and Jody Mesch. No action was necessary; discussion only.

Hoffman moved, Granzow seconded to adjourn. Motion carried.

Reneé McClellan, Chair
Board of Supervisors

Jessica Lara
Hardin County Auditor

HARDIN COUNTY BOARD OF SUPERVISORS
MINUTES – JANUARY 18, 2019
FRIDAY - 10:00 A.M.
COURTHOUSE LARGE CONFERENCE ROOM

At 10:00 a.m. Chair Reneé McClellan called the meeting to order and opened the public hearing on the two bids received for financing of the Courthouse HVAC replacement project. Also present were Supervisors Lance Granzow and BJ Hoffman; and Justin Ites, Micah Cutler, Pauline Lloyd, Jody Mesch, Rick Patrie, Donna Juber, Bob Juber, Julie Duhn, Dave McDaniel, Lori Kadner, and Nancy Lauver.

The Pledge of Allegiance was recited.

The Board received questions and comments from Donna Juber on the bids. With no further comments, the Chair then closed the public hearing and the following action was taken:

Hoffman moved, Granzow seconded to table any action on the bids received for financing of the Courthouse HVAC replacement project until bank agents from Green Belt Bank & Trust and Great Western Bank answer concerns addressed today. Motion carried.

Hoffman moved, Granzow seconded to adjourn. Motion carried.

Reneé McClellan, Chair
Board of Supervisors

Jessica Lara
Hardin County Auditor

Claims Paid - January 23, 2019

AgVantage FS	\$351.18
Alliant Energy	\$18,098.79
Allied Systems Inc	\$618.93
Black Hills Energy	\$231.05
Builders FirstSource	\$35.13
Campbell Supply Co	\$10.96
Casey's General Store	\$35.43
CBM Food Service	\$3,833.40
Center Associates	\$310.00
Central Iowa Detention Ctr	\$100.00
Central Lock & Key, Inc	\$305.00
CenturyLink	\$59.00
City of Iowa Falls	\$31.43
Cody J Barloon	\$40.00
Connie J Mesch	\$50.00
Contech Engineered Solutions	\$15,214.00
COOLEY PUMPING LLC	\$95.00
Countryside Turf & Timber	\$528.64
Culligan	\$66.25
Franklin Rural Elec Co-Op	\$19.08
GECRB/AMAZON	\$217.48
Global Software	\$900.00
Greenbelt Home Care	\$1,014.19
Heart of Iowa	\$904.09
Hy-Vee	\$102.07
Ia Dept of Transportation	\$274.75
Interstate Batteries	\$354.50
Jeffrey J Folkerts	\$9.62
John Deere Financial	\$399.64
Joseph Donald	\$8.01
Knight's Sanitation	\$146.00
M & G Tire Service	\$44.72
Mainstay Systems Inc	\$364.00
Martin Marietta Aggregate	\$145,554.19
McKesson Medical Surgical	\$78.06
Medicap Pharmacy #8095	\$400.73
Midland Power Cooperative	\$100.00
Monarch Therapy Services Inc	\$1,475.00
NAPA Auto Parts	\$224.55
O'Reilly Auto Parts Inc	\$127.80
Pathology Associates	\$1,500.00
Petroblend	\$869.05
Quality Automotive	\$80.75
Radcliffe Telephone Co	\$313.57
Sadler Power Train Inc	\$263.43
Schumacher Elevator Co.	\$501.85
Secretary of State	\$30.00
Shield Pest Control	\$100.00
Storey Kenworthy	\$93.87
Theisens	\$396.48
Thomson Reuters - West	\$50.99
Times Citizen	\$213.38
Tina M Schlemme	\$180.00
Treasurer, State of Iowa	\$224.00
Tyler Prochaska	\$465.00
Windstream	\$327.50
Ziegler Incorporated	\$3,495.80
Grand Total	\$201,838.34

Renee McClellan, Chair
Board of Supervisors

Jessica Lara
Hardin County Auditor



HARDIN COUNTY

Courthouse

HARDIN COUNTY COURTHOUSE
1215 EDGINGTON AVE.
ELDORA, IA 50627

HARDIN COUNTY Employee Change of Status Report

FILED

JAN 22 2019

HARDIN COUNTY AUDITOR

Please enter the following change(s) as of January 21, 2019
Date

Name: Parker Manning

Department: 62- Fr. Club

Address: _____

Position: Asst. Coordinator

Salary/Hourly Rate: 10.00/hr.

City State Zip Code

Fund: 0001-62-4611-000-10100

Status: Full-time Permanent Part-time Temporary/Seasonal Part-time

Reason of Change:

- Hired
- Promotion
- Demotion
- Pay Increase
- Leave of Absence _____
Dates
- Resignation
- Retirement
- Layoff
- Discharge

Other: Parker has taken on additional responsibility and is now providing staffing on the weekend open times and is able to staff alone as needed. He also has additional responsibility covering medical leave of Coordinator. Would like to make effective 1/21 if possible. If not please approve as of 1/23/19.

Dates of Employment: 5/2/18 to _____
From To

Last Day of Work _____
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): _____ to _____
From To

Authorized by: *Linn Adams*
Elected Official or Department Head

1/21/19
Date

Authorized by: _____
Board of Supervisors

Date

RESOLUTION #2019-____

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2019 and January 31, 2020 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HARDIN COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Chair, Board of Supervisors

Date: _____

ATTEST:

County Auditor

Date: _____



HARDIN COUNTY

Courthouse

HARDIN COUNTY COURTHOUSE
1215 EDGINGTON AVE.
ELDORA, IA 50627

HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of 1/23/2019
Date

Name: Lucas Burton

Department: Secondary Roads

Address: _____

Position: Truck Driver

City State Zip Code

Salary/Hourly Rate: \$21.17/hr

Fund: 20000 - Secondary Road Fund

Status: Full-time Permanent Part-time Temporary/Seasonal Part-time

Reason of Change:

- Hired Resignation
- Promotion Retirement
- Demotion Layoff
- Pay Increase Discharge
- Leave of Absence _____
Dates

Other: _____

Dates of Employment: 1/28/19 to _____
From To

Last Day of Work _____
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): _____ to _____
From To

Authorized by: _____
Elected Official or Department Head

_____ Date

Authorized by: _____
Board of Supervisors

_____ Date


HARDIN COUNTY'S POLICY

FOR PUBLIC COMMENT


1. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak to one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department. Keep items germane and refrain from personal or slanderous remarks.
2. The public may address any item on the agenda after recognition by the Chair. State your name, address, and group affiliation (if appropriate). You may speak one (1) time for a maximum of three (3) minutes.

Adopted this 1st day of July, 2009.

HARDIN COUNTY BOARD OF SUPERVISORS


Jim Johnson, Chair


Erv Miller, Member


Ed Bear, Member