

REGULAR DRAINAGE MEETING

2/14/2018 - Minutes

1. Open Meeting

Hardin County Board of Supervisors Chairman, BJ Hoffman, opened the meeting. Also present was Hardin County Supervisor, Lance Granzow; Lee Gallentine with Clapsaddle-Garber Associates (CGA); Attorney, Mike Marquess; Drainage Clerk, Tina Schlemme. Absent: Renee McClellan.

2. Approve Agenda

Granzow moved, Hoffman seconded to approve the agenda as presented. All ayes. Motion carried.

3. Approve Minutes

Granzow moved, Hoffman seconded to approve the minutes of the January 24, 2018 regular drainage meeting. All ayes. Motion carried.

4. Approve Claims For Payment

Granzow moved, Hoffman seconded to approve the claims for payment with pay date of Friday, February 16, 2018. All ayes. Motion carried.

Clapsaddle-Garber Assoc	DD 1	3141.40
Clapsaddle-Garber Assoc	DD 8	1072.25
Clapsaddle-Garber Assoc	DD 14	276.00
Clapsaddle-Garber Assoc	DD 22	2153.00
Clapsaddle-Garber Assoc	DD 25	1997.60
Clapsaddle-Garber Assoc	DD 41	3976.20
Clapsaddle-Garber Assoc	DD 72	6100.65
Clapsaddle-Garber Assoc	DD 77	2812.20
Clapsaddle-Garber Assoc	DD 86	1565.20
Clapsaddle-Garber Assoc	DD 122	1574.75
Cole Excavating	DD 122	4955.65
Clapsaddle-Garber Assoc	DD 123 Main	1597.80
Clapsaddle-Garber Assoc	DD 131	450.70
Clapsaddle-Garber Assoc	DD 133	137.00
Clapsaddle-Garber Assoc	DD 136	1307.30
Clapsaddle-Garber Assoc	DD 143	1436.95
Clapsaddle-Garber Assoc	DD 55 Div 3 Lat 9A	2404.70
Clapsaddle-Garber Assoc	DD 55 Div 3 Lat 9C	1381.90

5. DD 72 - Discuss, With Possible Action, Contractor Updates

Gallentine presented a few change order requests from contractor, Matt DeSchamp.

1. DeSchamp would like to change the grated lids at CCTV access points with solid lids to help keep the new tile clear of debris. The Trustees agreed that Gallentine should contact each landowner at the access points and obtain their preference.

2. DeSchamp wants to add a 12" or 18" tile to the top of the intake at the outlet end so sediment does not get into the tile. The Trustees agreed to trust the Engineer's plans and to not change anything unless a problem arises.

3. DeSchamp requests straw wattles added to each intake and test port to keep sediment out. The Trustees agreed that this has never been a problem before, but it is the contractor's choice if he would like to add it, but it would be at his cost.

DeSchamp attorney, Mike Marquess, addressed a few concerns of M & D Constructions.

1. The extension of time was addressed again. The Trustees and Gallentine agreed that the extension should be looked at closer to the deadline. Gallentine stated that seeding and testing is not included in the substantial completion date of April 15. The Trustees agreed they will re-look at the extension at their March 28 regular drainage meeting.

2. It appears the approximate 3,000' of tile installed has passed the mandrel testing but televising testing is yet to be determined. DeSchamp is requesting an acknowledgement from the district of these findings. The Trustees agreed that the results show the mandrel testing is okay and is shown in the districts records. They confirmed that the test will not need to be completed again if it has already passed once.

3. The increase in tile installation costs because of sand pockets was discussed. The Trustees agreed they would like to hear landowner input on this subject. They agreed it will be revisited at the reclassification hearing on March 7. Schlemme is to put it on the agenda before the hearing portion begins.

6. DD 78 - Approve Claim For Damages #13 For Robert McCollom
Granzow moved, Hoffman seconded to approve Claim for Damages #13 with Robert McCollom in the amount of \$1,212.29. It was discussed that both Schlemme and Gallentine will try to inform landowners better at the beginning of each project to notify them that they must submit a claim to receive payment, that the district doesn't automatically send payment without a claim. All ayes. Motion carried.
7. DD 22 - Discuss Current Projects And Set Landowner Meeting
Granzow moved, Hoffman seconded to schedule a landowners meeting for Friday, March 2, 2018 at 9:00 a.m. to discuss the additional options of repair presented by Engineer, Heather Thomas. All ayes. Motion carried.
8. DD 22 - Discuss, With Possible Action, Updates Regarding Work Order #198
Gallentine updated the Trustees that he had spoken with landowner, Randy Madden. Madden stated that he had private tile connected before the project and believes that during construction some of those private tile had been disconnected. He fears that if the tile is severed too far south, that he will not drain. Granzow moved, Hoffman seconded to sever the district tile at the fence where landowner, Randy Madden, has requested. Schlemme is to remind the Trustees to work on annexing Madden's area into the district at a later date. All ayes. Motion carried.
9. DD 143 - Discuss, With Possible Action, Road Crossing Authority
Gallentine addressed the golf course project where tile was replaced about 1/2 way through the road intersection. Schlemme had questioned if this expense should be the district's expense or the secondary roads expense. The Trustees agreed that the expense should be roads and not the districts. Gallentine stated he would produce a new final pay estimate stating what portion is to be invoiced to the county.
10. Discuss, With Possible Action, Reclassification Commission Rates
Gallentine stated the the reclassification commission rates haven't been reviewed for several years. They are currently paid \$30/hour with \$0.60/mile. The Trustees agreed to leave the hourly rate as is but to adjust the mileage rate to the current county rate of \$0.42/mile. Gallentine is to send the updated information to County Attorney, Rick Dunn, to establish a formal policy.
11. Acknowledge Receipt Of CGA 2018 Rate Schedule
Granzow moved, Hoffman seconded to acknowledge receipt of the CGA 2018 Rate Schedule. All ayes. Motion carried.
12. Other Business

DD Big 4 Main, 41, 77, 123, 128 & 143 - Gallentine asked the Trustees when they would like to schedule a bid letting for the multiple districts as one project. The Trustees agreed for Wednesday, March 28, 2018 at 9:00 a.m. The Trustees will formally approve the date and time at their next regular meeting when the plans and specifications are received.

DD 3 - Schlemme asked for guidance regarding a landowner question that was received. Currently DD 3 has several subdistricts, but the Trustees of DD 3 do not own land in some of those subs. The Trustees agreed that Schlemme should ask DD 3's chairman, Gary Rabe, to obtain legal input.

Granzow stated the landowner, Bobby Smuck, was legally successful that railroads are obtained by easements and therefore do not have the authority to allow or disallow easements from utilities. The Trustees agreed that Gallentine should contact Smuck and research this further.
13. Adjourn Meeting
Granzow moved, Hoffman seconded to adjourn the meeting. All ayes. Motion carried.