

HARDIN COUNTY BOARD OF SUPERVISORS
MINUTES – JULY 3, 2019
WEDNESDAY - 8:30 A.M.
COURTHOUSE LARGE CONFERENCE ROOM

At 8:30 a.m. the Chair called the meeting to order. Present: Supervisors Reneé McClellan, Lance Granzow, and BJ Hoffman; and Jody Mesch, Micah Cutler, Matt Jones, and Nancy Lauver.

Updates to door systems, camera systems, and the Courthouse conference room were discussed. No action was necessary at this time, discussion only.

The Chair recessed the meeting.

At 10:00 a.m. Chair Reneé McClellan called the regular meeting to order. Also present were Supervisors Lance Granzow and BJ Hoffman; and Justin Ites, Ron Brandt, JD Holmes, Jean Groen, Curt Groen, Taylor Roll, Machel Eichmeier, Dave Dunn, Bernie Koehrsen, Micah Cutler, Angela De La Riva, Julie Duhn, Darrell Meyer, Lydia Reichenbacher, and Nancy Lauver.

The Pledge of Allegiance was recited.

Hoffman moved, Granzow seconded to approve the agenda as posted. Motion carried.

HVAC Project Update: None.

Granzow moved, Hoffman seconded to approve the minutes of June 26, 2019 and July 1, 2019. Motion carried.

Hoffman moved, Granzow seconded to approve the July 3, 2019 claims for payment. Motion carried.

Secondary Roads Department:

County Engineer, Taylor Roll, provided a departmental update to the Board. No action was necessary; informational only.

Utility Permits:

Hoffman moved, Granzow seconded to approve the utility permit application submitted by Interstate Power & Light Co./Alliant Energy for the purpose of replacing underground primary conductor along and under 270th Street, County Highway S55, and 310th Street. Located in Section 34, Pleasant Township, and Sections 3, 4, 16, and 21 of Providence Township. Motion carried.

One fuel bid was received and opened from AgVantage for diesel \$.0799 and propane \$.129, and the following action was taken: Granzow moved, Hoffman seconded to award the fuel bid to AgVantage FS as presented. Motion carried.

Hoffman moved, Granzow seconded to approve the Auditor's monthly report for June 2019, in the amount of \$1050. Motion carried.

Hoffman moved, Granzow seconded to approve the pay increase for Brittany Small, Correctional Officer, Sheriff's Office, to \$17.30/hour, effective 7/1/2019. Motion carried.

Hoffman moved, Granzow seconded to approve the pay increase for Matthew Evans, Correctional Officer, Sheriff's Office, to \$17.30/hour, effective 7/1/2019. Motion carried.

Hoffman moved, Granzow seconded to approve the correction on hourly wage for Sarah Henle, Dispatcher, Sheriff's Office, to \$13.53/hour, then \$15.00/hour effective 7/1/2019. Motion carried.

Hoffman moved, Granzow seconded to approve the resignation of Lisa Bahr, Sheriff's Office, effective 7/5/2019. Motion carried.

Hoffman moved, Granzow seconded to approve the hiring of David Michael Burk, Deputy Sheriff, Sheriff's Office, effective 7/1/2019 at \$21.70/hour. Motion carried.

Hoffman moved, Granzow seconded to approve the hiring of Dan Kluesner, Transport Officer, Sheriff's Office, permanent part-time, effective 7/3/2019 at \$15.00/hour. Motion carried.

Granzow moved, Hoffman seconded to approve the pay increase for Matthew Jones, Network Engineer, IT Department, to \$63,528.40 effective 7/3/2019. Motion carried.

Hoffman moved, Granzow seconded to approve the application for use of Courthouse grounds submitted by Julie Duhn for an awareness vigil on July 13, 2019, 10:00 a.m. – 2:00 p.m. Motion carried.

WHEREUPON Board Member Hoffman moved that the following Resolution be adopted:

RESOLUTION NO. 2019 - 22
ADVANCE ISSUANCE OF PAYMENTS RESOLUTION
2019/2020 FISCAL YEAR

WHEREAS, The Board of Supervisors, pursuant to Section 331.506(3)(a and b), Code of Iowa, may authorize the County Auditor to issue payment when said Board is not in session for the following purposes.

1. Fixed charges including but not limited to, freight, express, postage, water, light, and telephone service or contracted services, after a bill is filed with the auditor.
2. Salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Hardin County, Iowa, the County Auditor is authorized to issue payments for the aforementioned when said Board is not in session during Fiscal Year 2019/2020.

BE IT FURTHER RESOLVED, all bills paid under provisions of Section 331.506 (3)(a and b), Code of Iowa, shall be submitted to the board for review and approval at its next meeting following the payment. The action of the board shall be recorded in the minutes of the board.

The motion was seconded by Board Member Granzow and after due consideration thereof, the roll was called and the following Board Members voted:

AYES: Hoffman, Granzow, and McClellan
NAYS: None
ABSENT: None
ABSTAIN: None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 3rd day of July, 2019.

/s/ Reneé McClellan
Reneé McClellan, Chairman
Hardin County Board of Supervisors

ATTEST:

/s/Jessica Lara
Jessica Lara
Hardin County Auditor

WHEREUPON Board Member Granzow moved that the following Resolution be adopted:

RESOLUTION NO. 2019 - 23
APPROPRIATIONS RESOLUTION
2019/2020 FISCAL YEAR

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2019, in accordance with Section 331.434, Subsection 6, Code of Iowa,

NOW, THEREFORE, be it resolved by the Board of Supervisors of Hardin County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund effective July 1, 2019.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2019/2020 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to applicable departments and officers monthly during the 2019/2020 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2020.

The appropriations schedule is as follows:

OFFICE OR DEPARTMENT	100% APPROPRIATION AMOUNT
Board of Supervisors	\$775,183
Auditor	\$539,241
Treasurer	\$524,856
Attorney	\$461,427
Sheriff	\$4,689,304
Recorder	\$207,879
Information Technology/GIS	\$468,448

County Engineer	\$7,291,869
Veterans' Affairs	\$69,034
Conservation Board	\$883,596
Health Board	\$375,496
IRVM	\$296,231
General Assistance	\$46,542
Clerk of Court	\$60,300
Pioneer Cemetery	\$24,600
General Services – Courthouse	\$1,468,970
General Services – Misc.	\$95,000
General Services – Co. Office Bldg.	\$54,700
DHS	\$9,725
Mental Health Admin.	\$553,331
Chemical Dependency	\$5,100
Friendship Club	\$70,429
Advocate	\$102,872
Insurance	\$512,391
Grants	\$16,000
Non-departmental 89	\$1,196,237
Debt Service	\$1,626,046
Inter-fund Operating Transfers	\$3,089,465
Non-Departmental 99	\$281,894
TOTAL	\$25,796,166

The motion was seconded by Board Member Hoffman and after due consideration thereof, the roll was called and the following Board Members voted:

AYES: Granzow, Hoffman, and McClellan
 NAYS: None
 ABSENT: None
 ABSTAIN: None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 3rd day of July, 2019.

/s/ Reneé McClellan
 Renee McClellan, Chairman
 Hardin County Board of Supervisors

ATTEST:

/s/ Jessica Lara
 Jessica Lara
 Hardin County Auditor

WHEREUPON Board Member Hoffman moved that the following Resolution be adopted:

RESOLUTION No. 2019 - 24
RESOLUTION FOR INTER-FUND OPERATING TRANSFERS

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic Fund to the Capital Projects Fund and Secondary Road Fund; and from the Rural Services Basic Fund to the Secondary Road Fund during the 2019/2020 fiscal budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW, THEREFORE, be it resolved by the Board of Supervisors of Hardin County, Iowa, as follows:

Section 1. The total maximum transfers from the General Basic Fund to the Capital Projects Fund shall not exceed the sum of \$1,000,000; and from General Basic Fund to Secondary Road Fund shall not exceed \$167,541; and the total maximum transfer from Rural Services Basic Fund to the Secondary Road Fund shall not exceed the sum of \$1,921,924; for fiscal year beginning July 1, 2019.

Section 2. When notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic funds, the Auditor shall order a transfer from said fund to the Secondary Road Fund, and Capital Projects Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Basic Fund, respectively, multiplied by the ratio of said fund's total maximum transfer to the Secondary Road Fund, and Capital Projects Fund to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this resolution, total transfers to the above-mentioned funds shall not exceed the amount specified in Section 1.

Section 5. Notwithstanding the provisions of Sections 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The motion was seconded by Board Member Granzow and after due consideration thereof, the roll was called and the following Board Members voted:

AYES:	Hoffman, Granzow, and McClellan
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 3rd day of July, 2019.

/s/ Reneé McClellan
Renee McClellan, Chairman
Board of Supervisors

ATTEST:

/s/ Jessica Lara
Jessica Lara
Hardin County Auditor

WHEREUPON Board Member Granzow moved that the following Resolution be adopted:

RESOLUTION No. 2019 - 25
RESOLUTION FOR BUDGET APPROPRIATION ADJUSTMENTS
WITHIN THE SAME SERVICE AREA

BE IT HEREBY RESOLVED by the Hardin County Board of Supervisors that the Hardin County Auditor is authorized to make the necessary budget appropriations within the ten service areas and the various organizations for the 2019/2020 fiscal year.

The motion was seconded by Board Member Hoffman, and after due consideration thereof, the roll was called and the following Board Members voted:

AYES: Granzow, Hoffman, and McClellan
NAYS: None
ABSENT: None
ABSTAIN: None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 3rd day of July, 2019.

/s/ Reneé McClellan
Renee McClellan, Chairman
Board of Supervisors

ATTEST:

/s/ Jessica Lara
Jessica Lara
Hardin County Auditor

Hoffman moved, Granzow seconded to authorize County Attorney Meyer to file declaratory action regarding tax deed/redemption issue. Motion carried.

Hoffman moved, Granzow seconded to table action on the appointment to the Veterans Affairs Commission until next week. Motion carried.

Fireworks applications: None.

Public Comments:
Ron Brandt, Ackley, appeared regarding storm sewer taxes in the City of Ackley.

Other Business: None.

Hoffman moved, Granzow seconded to recess the meeting. Motion carried.

At 10:25 a.m. the meeting was reconvened for the Supervisors to report on various Boards and Commissions. Present: Supervisors McClellan, Granzow, and Hoffman, and Nancy Lauver.

Granzow reported on Juvenile Detention, and Heartland Risk Pool.
McClellan reported on MICA, and Endowment Board.
Hoffman reported on Central Iowa Recovery, CICS, Senior Issues, Haz Mat, Fire/EMS, Access, Greenbelt Home Care and EMA.

Applications for the Veterans Affairs Commission were reviewed.

The Chair recessed the meeting.

At 12:00 Noon the Chair reconvened the meeting to conduct an interview for the County Economic Development Director position. Present: Supervisors McClellan, Granzow, and Hoffman; and Nancy Lauver.

Hoffman moved, Granzow seconded to go into closed session as allowed under Iowa Code Section 21.5(1)(i). Roll Call Vote: "Ayes" Hoffman, Granzow, and McClellan. "Nays" None. Motion carried.

Following discussion, Granzow moved, Hoffman seconded to return to open session. Roll Call Vote: "Ayes" Granzow, Hoffman, and McClellan. "Nays" None. Motion carried.

Hoffman moved, Granzow seconded to adjourn. Motion carried.

Reneé McClellan, Chair
Board of Supervisors

Jessica Lara
Hardin County Auditor