

APPLICATION FOR USE OF HARDIN COUNTY COURTHOUSE GROUNDS

After you have completed this form, please return it to the Hardin County Auditor's Office by fax at 641-939-8245 or to Kelly Collins at kcollins@hardincountyia.gov.

Date(s) of use: July 13, 2019

Time of use (start and end times): 10am - 2 pm

Group requesting use: NA

Name of person responsible: Julie Suhm

Address: 2110 Edington Ave, Eldora

Telephone #: _____ Fax #: _____

E-mail address: _____

Name of event: Keep Families Together / Where Are the Children Vigil

Type of event: Awareness vigil

Specific areas of Courthouse grounds you request to use: North side of Courthouse

Is the event open to the general public? Yes No

Number of participants expected: 12-15

What equipment will be used on the Courthouse grounds? (Ex: chairs, tables, electrical equipment, etc.)
Chairs, display table, signs

When will equipment be set up? _____

If held outside, will food be served for a fee? Yes No

If yes, has the appropriate Health Department permit been obtained? Yes No

Has this group used Courthouse grounds for other events? Yes No

If yes, please list functions and dates: similar vigil last year

A liability insurance policy naming the County as an "additional insured" is required in the amount of \$ _____ at the time of the event. Does this group have liability insurance to cover this event? Yes No
NA

I have read the *Policy for Use of Courthouse Grounds*. I understand that Courthouse grounds will be left in a clean and neat condition after use. I am liable for all damages, expenses, and loss caused by any person who attends or participates in this scheduled event. By signing this application, I agree to defend and hold harmless the County regarding any damage which may occur as a result of this scheduled function.

Julie Suhm
Signature of Responsible Person

6/25/19
Date

FOR COUNTY USE ONLY

Date Received: _____

Date Certificate of Insurance Received: _____

Approved by the Board of Supervisors on _____

Date

FILED

JUN 24 2019

HARDIN COUNTY AUDITOR